



CITY COUNCIL MEETING

April 21, 2026

City Council Chamber

6:30 p.m.

AGENDA

CITY OF WINDOM, MN

444 Ninth Street, P. O. Box 38

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

Call to Order

Pledge of Allegiance

1. Consent Agenda
 - Minutes
 - Council Minutes – April 7, 2026
 - Economic Development Authority – April 13, 2026
 - Housing and Redevelopment Authority – April 8, 2026
 - Library Board – April 14, 2026
 - Planning Commission – April 14, 2026
 - Telecom Commission -March 30, 2026
 - Amplification Permits
 - Mary Lou Luna – May 5, 2026
 - Windom Methodist Church – August 16, 2026
 - Exempt Gambling Permits
 - BARC – May 19, 2026
 - Windom Area Health Foundation – June 19, 2026
 - Windom Lions Club – December 5, 2026
 - Regular Bills
2. Department Heads
3. Windom Area Health – Budget Presentation
4. Resolutions Accepting Donations
 - Library – In Memory of Anita Winkel
 - Library – In Memory of Olive Volk
5. Ordinance No. 205, 2nd Series – Minor Code Revisions Recommendations
 - Second Reading
 - Title & Summary
6. Planning Commission Recommendation – Variance Application – 901 Lakeview Avenue
7. Economic Development Authority – Assign TIF District 1-22
8. Airport
 - 2026 Apron Reconstruction Design & Direct Access Project – Design Amendment
 - FAA Agreement for Transfer of Entitlement Funding
9. Personnel Recommendations – Street Department – Seasonal Hires
10. New Business

11. Old Business

- WindomNet – Responses to Proposal Solicitation Update
- Local Option Sales Tax – Amended Resolution

12. Council Comments

13. Adjourn

**Regular Council Meeting
City Hall, Council Chamber
April 7, 2026
6:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Hilary Mathis

2. Roll Call:

Council Present: Mayor Hilary Mathis, Dennis Esplan, Jenny Quade, James Nelson, Scott Benson and Jayesun Sherman

Council Absent:

City Staff Present: Steve Nasby, City Administrator; Scott Peterson, Police Chief; Matt Fast, Building Official; Kristen Porath, Ambulance Director; Jason Sykora, Electric General Manager; Jon Ketzenberg, Streets & Parks Superintendent; Sonya Wilt, EDA Director; Mary Hensen, Sr. Administrative Assistant and Pamela Whitmore, City Attorney (virtual)

3. Pledge of Allegiance

4. Consent Agenda:

- Minutes
 - Council Minutes – March 17, 2026
 - Housing & Redevelopment Authority – March 18, 2026
 - Joint Government Meeting – March 30, 2026
 - Planning Commission – March 24, 2026 Special Meeting
 - Utility Commission – March 27, 2027
- Fireworks Permit – J & M Displays – June 12, 2026
- Regular Bills

Motion by Benson second by Quade approving the Consent Agenda. Motion carried 5 – 0.

5. Welcome New City Attorney:

Mathis welcomed Pam Whitmore with Kennedy & Graven as the new City Attorney who is joining in on Zoom for the meeting.

6. Department Heads:

None.

7. Public Comment – David Wells – 18th Avenue Storm Sewer Project:

David Wells and Diane Wells were present. David Wells said that he was at the public hearing for the proposed assessment for this project in late 2025. He does not have water or sewer or road to his property and the land is in CRP. He saw the Council approved moving ahead with plans and specifications and this was news to him as he called City Hall and the person told him they did not think anything was happening with this project, but he came in and met with the City Administrator and got the information and the re-calculated assessment numbers and the amounts are less than before but the cost shown is \$107,000 vs the \$89,000 shown in last fall. Even with a runoff coefficient assessment formula his cost is \$25,000. The property is in the city and zoned Ag and he pays \$42/acre

for taxes. With the assessments it is \$416/acre in assessments and things should not be based on cost per square foot. His property holds water and the natural flow of water is changed by the gate when closed. Natural drainage cannot be stopped but can be redirected. He feels there are different ways to assess the properties and that the engineer picked the method. The property is in a flood plain and zoned residential in that area and that's the city's problem. If homes were built correctly, they could have prevented flooding and the city failed by issuing building permits. The engineer the city paid \$18,000 has a conflict as he owns two properties in the neighborhood and his assessments were \$126 and \$133 and with the new method his assessments are \$86 and \$93. Wells wants the city to reassess the project or hire new engineers. He would pay something but not \$25,000 as his cost is 125 times what someone else pays for their property.

8. Proclamation – National Library Week – April 19-25, 2026:

Council Member Esplan introduced the Resolution No. 2026-20, entitled “2026 NATIONAL LIBRARY WEEK PROCLAMATION” and moved its adoption. The Resolution was seconded by Sherman and on roll call vote: Aye: Benson, Sherman, Esplan, Nelson and Quade. Nay: None. Absent: None. Abstain: None. Resolution passed 5 - 0.

9. Resolution Accepting a Donation:

Council Member Esplan introduced the Resolution No. 2026-21, entitled “AUTHORIZATION TO ACCEPT A DONATION IN MEMORY OF ANITA WINKEL TO THE WINDOM PUBLIC LIBRARY” and moved its adoption. The Resolution was seconded by Sherman and on roll call vote: Aye: Nelson, Sherman, Esplan, Benson and Quade. Nay: None. Absent: None. Abstain: None. Resolution passed 5 - 0.

10. League of Minnesota Cities Insurance Trust – Annual Renewal:

Josh Peterson, Bank Midwest, introduced himself and said he is the Agent for the City's LMCIT and Travelers policies. Peterson said the LMCIT did not yet decide on a dividend or not as they changed their fiscal year and that decision will not be made until June. Peterson then reviewed the City's coverages for property, liability, auto, liquor and workers compensation. The costs are slightly lower for the property casualty insurance by about .71% even with higher valuations on property. Workers Compensation coverage is down based on a stable mod factor for 2025. Overall, the cost of the insurance is down from 2025, but the Traveler's policy for power station equipment and city property is up about \$12,000. The City Council actions are to waive or not waive the Statutory Tort cap limit and if it wants to take additional liability coverage. The additional liability coverage is an adder of \$20,568. The city has declined both in the past.

Motion by Quade second by Sherman to not waive the Statutory Tort Cap. Motion carried 5 – 0.

Motion by Benson second by Sherman not to take the additional \$1 million liability coverage. Motion carried 5 – 0.

11. 1st Reading – Ordinance No. 205, 2nd Series – Minor Code Revisions:

Matt Fast, Building Official, said that the Planning Commission had been working on some housekeeping items and has a few minor code amendments for Council consideration. These are things that have come up when questions are asked and we need more clarification in the Code. Fast reviewed the proposed revisions.

Motion by Benson second by Nelson to approve the 1st Reading of Ordinance No. 205, 2nd Series as presented. Motion carried 5 – 0.

12. 2026 Street Project – Pre-sale Report/Call for Bond Sale:

Todd Hagen, Ehlers Associates, said they are the City's financial advisors and have been requested to work on a proposed bond sale for the 2026 Street Project and reimbursement for the 2025 Alley Project. The overall bond issue is for \$3,960,000 including all issuance costs. The ratings call with Standard & Poors is April 20th. The offering statement will be completed and then bids will be obtained from the market vs private placement. The Council will have the offers by May 5th and then the projected closing is May 21st. The bonds are callable in nine years in February 2036. Windomnet has an A+ rating. This is shown as a 20-year bond for the 2026 project and a 10-year bond for the smaller 2025 project. The shorter period allows for reduced interest cost and is reasonable timeframe for the assessments to be paid.

Benson asked how the city can improve the bond rating. Hagen said that A+ is a good rating for cities the size and nature of Windomnet. The rating agencies have a number of factors they look at and things like per capita income and median values, et cetera are not within the city's control. Having a strong reserve fund, policies and consistency in finances and having a capital improvement plan and keeping up on rates/fees are positive signs of a well-managed city.

Nasby asked about the interest rates for the bond sale. Hagen said that the bond averages about 4.3% and they have a 50-basis point cushion built into the projections. He added that the supply of bonds in the market and the demand is a big factor.

Council Member Quade introduced the Resolution No. 2026-22, entitled "RESOLUTION PROVIDING FOR THE SALE OF \$3,960,000 GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2026A" and moved its adoption. The Resolution was seconded by Benson and on roll call vote: Aye: Quade, Nelson, Sherman, Esplan and Benson. Nay: None. Absent: None. Abstain: None. Resolution passed 5 - 0.

13. Ambulance Defibrillator Purchase:

Kristen Porath, Ambulance Director, said that she has been working on replacing the defibrillator units as the existing units are end of life. She has two quotes that are priced closely, but with the charging base and reduced staff time of new training she is recommending the Zoll units be purchased.

Motion by Quade second by Sherman to authorize the Ambulance Director to purchase the new Zoll defibrillator units. Motion carried 5 – 0.

14. Utility Billing Software – Tyler Technologies:

Nasby said the Utility Commission is recommending that the City and Telecom Department consider changing utility billing systems. The current system bills all utilities but is more expensive than the Tyler alternative, which is a component of the City's financial software. Due to the possible sale of Windomnet staff had been looking at alternatives to reduce costs. Staff is requesting this matter be referred to the Telecom Commission for their consideration.

Quade said she is okay with moving this to the Telecom Commission but she wants to see Windomnet sold and have the other utilities move to the new billing system to save \$56,000 and to plan for the future as there is 6-8 months lead time to make the conversion, let's keep moving forward. Proposals for Windomnet are due in April and this matter may be resolved.

Sherman said the action is more discussion moving this to the Telecom Commission and it is not a given that Windomnet is sold.

Motion by Sherman second by Esplan to refer this to the Telecom Commission for their discussion as to the utility billing system. Motion carried 3 – 2 (Benson and Quade).

15. Franchise Fees – Minnesota Energy Resources Company:

Nasby said the 25-year franchise agreement with Minnesota Energy Resources Company (MERC) expired in January 2026. The documents for renewing this franchise as-is have been sent and reviewed by the City Attorney. Since this is a long-term agreement, he is asking the Council if they want to consider the possibility of adding a franchise fee for MERC's use of the city right-of-way and exclusivity of service. He has included a list from MERC and Centre Point Energy of cities that have a franchise fee and the amounts. He does not have any data on how much a franchise fee may generate as additional research is needed, but before staff commits the time to work on this issue the Council is being asked to provide direction.

Sherman, Benson and Quade said they were okay with more research into a franchise fee. Quade noted that other local communities have this fee.

Nelson asked if the gas company pays the fee or it is charged to the customers. Nasby said that MERC lists it as a franchise fee item on their bills so it is a pass through to the customer.

Quade said she reviewed the rate charged in Jackson and it is \$2/meter so it is not a high amount, she does not want people to be alarmed by the discussion.

Mathis said that this is a long-term decision and opportunity to look at it now for consideration versus letting it pass.

Unanimous consensus of the Council for staff to do more research on the amount of franchise fees and the projected revenue.

16. Municipal Airport:

Benson said he is abstaining from discussion and votes as he is the Airport Manager.

Nasby said that the city is required by the FAA & MN DOT to have airport zoning. The last zoning document was done in 1978 and needs to be updated. This zoning will be coordinated by the airport's consulting engineers and letters have been sent to the County and townships requesting their participation on a Joint Airport Zoning Board. This board will work through the zoning and any revisions. A resolution is included in the packet to create the Joint Airport Zoning Board. The good news is that the airport zoning area from 1978 is decreasing due to the crosswind runway now being about 2600 vs 4000 shown in the old zoning plan.

Sherman asked is any future runways would impact the zoning. Nasby said the Airport Layout Plan has the crosswind runway and possible runway extensions shown so the new zoning should be good through 2040.

Council Member Sherman introduced the Resolution No. 2026-23, entitled "RESOLUTION AUTHORIZING THE CITY OF WINDOM TO CREATE AND PARTICIPATE IN A JOINT AIRPORT ZONING BOARD TO ZONE AREAS SURROUNDING ITS AIRPORT" and moved its adoption. The Resolution was seconded by Quade and on roll call vote: Aye: Esplan, Nelson, Sherman and Quade. Nay: None. Absent: None. Abstain: Benson. Resolution passed 4 – 0 - 1.

Nasby said the next item on the agenda for the Airport approving plans and specifications for the 2026 Apron Project can be tabled to a future date as the FAA had some last-minute requirements that will push this project into two parts being planning and design this year and construction in 2027.

Motion by Sherman second by Quade to table the 2026 Apron Reconstruction Project plans and specifications and ordering advertisement for bids be tabled indefinitely. Motion carried 4 – 0 -1 (Benson).

17. 2026 Urban Deer Hunt:

Nasby said this will be the same program as last year to permit bow hunting in city limits. The areas and rules will remain in place as it has worked well the last few years. Bow hunting in Mayflower Park, former landfill site and well head area between the river and the school entrance off River Road.

Motion by Quade second by Sherman to approve the 2026 Special Deer Hunt Recommendation Form – Archery as presented to the MN DNR. Motion carried 5 – 0.

18. Personnel Recommendations:

Sonya Wilt, EDA Director, said that she has submitted her resignation effective April 12, 2026 to concentrate on her business, which has exploded with orders this year.

Mathis and Council thanked Wilt for her work on behalf of the citizens of Windom and wished her well with her business.

Motion by Benson second by Esplan to accept the letter of resignation from Sonya Wilt. Motion carried 4 – 1 (Nelson).

Nasby asked that the Council authorize staff to start advertisements for the EDA Director position.

Motion by Sherman second by Quade to authorize staff to start advertisements for the EDA Director position. Motion carried 5 – 0.

Nasby said that Wilt has offered to help out for up to three months as part of a transition. He requested input from the Personnel Committee and EDA President, which was positive. Included in the Council packet is an Agreement for Services with Sonya Wilt based on the agreement used when we had an interim EDA Director.

Motion by Benson second by Nelson to approve the Agreement with Sonya Wilt for professional services as presented. Motion carried 5 – 0.

19. Mayor Appointments – Hospital Board:

Mathis said she is recommending the reappointments of Dr. Michael Fischer, Kay Gross and Justin Schmidt to the Hospital Board. The terms are for five years and end April 30, 2031.

Motion by Esplan second by Quade to reappoint Dr. Michael Fischer, Kay Gross and Justin Schmidt to the Hospital Board. Motion carried 5 – 0.

20. New Business:

2026 Board of Appeal & Equalization Meeting – May 5, 2026 starting at 4:30 pm. This is for property owners to appeal the County Assessor's value of property. Mathis encouraged anyone with questions on valuation to visit the County Assessor's office first so they can get information prior to the Board of Appeal and Equalization.

21. Old Business:

Nasby said that the city did not get the 2026 Local Road Improvement Grant for the 10th Street reconstruction project. This was the third time the grant has been submitted. He noted that there may be a Federal EDA grant possibility and that is being researched.

Preliminary

22. Council Comments:

Benson said that he is hosting some children for a tour of the airport and speaking at a career day. He asked residents not to put items out for the Spring Clean-up yet, its too early.

Quade said that Spring Clean-up is coming but a week prior to the event date is plenty to get the 10 bulky items to the curb.

Mathis said that the Spring Clean-up date is May 16th to collect the 10 large bulky items and there are dumpsters at Tegels Park for residents to use and that proof of residency is required. The County is having a hazardous waste and electronics recycling event on April 18th at the landfill to take things not eligible for the Spring Clean-up. The 13th Annual MMBA sponsored help to animals drive is going on at the liquor store and there is an adoption day on April 11th. Donations are taken at the liquor store and any help is appreciated. On March 25th she, Councilmember Sherman and the City Administrator were in St. Paul and met with legislators and other city leaders. They brought up the local option sales tax and that will be going to the tax committee for a hearing.

23. Adjournment:

Mayor Mathis adjourned the meeting by unanimous consent at 8:03 p.m.

Hilary Mathis, Mayor

Attest: _____
Steve Nasby, City Administrator

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
APRIL 13, 2026

1. Call to Order: The meeting was called to order by President Sanow at 12:00 p.m.

2. Roll Call & Guest Introductions:

EDA Commissioners: Stacie Sanow, Nancy Wepplo, James Nelson, and Jenny Quade
Absent: Heidi Hill

Also Present: EDA Staff – EDA Consultant Sonya Wilt and Admin. Asst. Mary Hensen; Mayor Hilary Mathis; City Administrator Steve Nasby; and Kevin Stevens, Cottonwood County Liaison.

3. Approval of Minutes: March 9, 2026

Motion by Commissioner Wepplo, seconded by Commissioner Quade, to approve the Minutes of the EDA Meeting held on March 9, 2026. Motion carried 4-0.

4. EDA Director Position

A. City Council's Acceptance of Sonya Wilt's Resignation: Consultant Wilt recapped that she had started her sign business before her employment as the EDA Director for Windom. Due to the unexpected increase in orders, she felt that she would not be able to devote sufficient time to both the EDA Director position and her private business. EDA Director Sonya Wilt submitted her resignation to be effective on April 12th due to increased time demands of her sign business. On April 7th, the Windom City Council accepted her resignation and authorized City Staff to advertise for the position.

B. Next Steps: On April 7th, the Windom City Council approved a contractual agreement with Sonya Wilt to continue to provide consulting services to the EDA during a transition period of three months based on terms agreed upon by both parties. The contractual period began today.

City Admin. Nasby confirmed that ads have been placed in the Cottonwood County Citizen, League of Minnesota Cities (and Iowa and South Dakota counterparts), Economic Development Association of Minnesota ("EDAM"), and on KDOM Radio. The due date for applications is May 8, 2026. After the applications have been received, the Personnel Committee (together with 1 or 2 EDA Commissioners) will review the applications and interviews will be scheduled.

5. TIF District 1-22

A. Potential Assignment of TIF Note – Lakeside Apartments' Property: Consultant Wilt advised that the EDA has been contacted by a real estate agent who represents the owners of the Lakeside Apartments of Windom, LLC. The owners desire to sell this property in order to invest in property closer to their headquarters in the St. Cloud area. The owners have been contacted by an interested Buyer. However, both parties want to verify that the City will be willing to assign the TIF note covering the property if the Buyer agrees to comply with the remaining provisions of the Contract for Private Redevelopment ("Contract"). Pursuant to the Contract, the purchase price of \$75,000 for the property was to be paid at the time of final payment of the tax increment for the property. The agent has stated that the owner would pay the purchase price upon the sale of the property. Following discussion, the following action was taken.

Motion by Commissioner Quade, seconded by Commissioner Wepplo, to recommend that the City Council assign the remaining tax increment payments, pursuant to the TIF Note, to the proposed buyer of the property owned by Lakeside Apartments of Windom, LLC upon the conditions that (1) the purchase price of \$75,000 is paid to the City at the time of sale of the

property to the proposed buyer and (2) the proposed buyer assumes the remaining obligations of the Contract for Private Redevelopment covering said property. Motion carried 4-0.

6. EDA Commercial Rehab & Façade Programs

A. Proposed Revisions to Programs: At the present time there are no funds available in these loan programs. Consultant Wilt proposed that this would be a good time to review the programs and possible revisions to combine and streamline the programs. The Board received a copy of an outline of a proposed “low-interest option” for a new combined loan program. There was a discussion concerning the proposal which is summarized as follows: Minimum loan of \$1,000; maximum loan of \$5,000; loans would be repayable; interest rate of 0%; equal monthly payments up to 3 years with a minimum payment of \$100 per month to be paid by automatic monthly withdrawals; 50 percent of the project costs to be funded by the property owner(s); one loan per property and per property owner per year; processing fee of \$25; borrower responsible for payment of mortgage registration tax and recording fees; security for the loan shall include a mortgage and personal guaranties; and remaining balance due and payable on sale. The eligible applicants and projects are basically the same as the two prior programs. Disbursements can be made by the EDA to contractors upon approved invoices or to property owners with proof of payment of invoices/expenses; within 180 days of approval of the loan, the approved funds will need to be spent or the applicant will need to reapply. Improvements shall be made pursuant to Minnesota State Building Code and shall require building permits from the City; and property insurance is required with the EDA listed as a named insured.

Motion by Commissioner Quade, seconded by Commissioner Wepplo, to revise the EDA’s existing Commercial Rehab and Façade Improvement Programs into the “EDA Commercial Rehab & Facade Loan Program”, as proposed, with the revised program to be effective upon access to funding for the program. Motion carried 4-0.

The EDA will continue to research possible grants and other sources for recapitalizing this program.

7. Roots to Wings Child Care Provider Program

A. Discussion – Program Guidelines: Consultant Wilt updated the Board that subsequent to approval by the EDA Board, approval was received from the Windom City Council to create the “Roots to Wings Child Care Provider Program”. Grants from the Taylor Family Farms Foundation and The Robert and Helen Remick Charitable Foundation Trust have been received to help fund this program. The Windom Area Foundation is also accepting donations for both this program and the child care center. The program will require annual financing through grants, etc. The Commissioners recommended that applicants who are eligible for this program should be providing child care in Windom. Consultant Wilt reported that she had reviewed child care programs in other communities. She provided an overview of proposed guidelines for the program. If the State’s requirements change, the guidelines for the program would be revised pursuant to those changes. The program would be administered by the EDA and applications would be submitted to the EDA Board for approval. Consultant Wilt advised that she would like to bring these guidelines to the Windom Way Forward for review as they have been actively involved in the child care project. It was the consensus of the Board that Consultant Wilt bring the guidelines to Windom Way Forward for review and then provide the proposed final guidelines and an application form for subsequent review and approval by the EDA Board.

8. Potential Lease Agreement - NWIP – Lot 5, Block 2 – Update: Consultant Wilt recapped that there had been previous discussions between the City and Toro concerning the number of semis parked on Commerce Boulevard. At the March EDA Meeting, the Board discussed a request from Toro concerning the possible rental of this property (located just south of Toro’s warehouse in NWIP) for

the purpose of parking semis containing parts, etc. Toro would be responsible for installing an approved parking surface on the property. The Board authorized EDA Staff to proceed with negotiations with Toro and preparation of a proposed Lease Agreement (which was prepared by City Attorney Ron Schramel). The proposed terms were to be presented to the EDA Board for review and approval following submission to Toro for its review. Subsequently Toro had obtained a quote for grading and placement of gravel on the lot to prepare for the parking of semis. The quote was substantially more than they expected and Toro is still looking for alternatives. The lot remains for sale. There was a brief discussion by the Board.

9. New Business: None.

10. Unfinished Business

A. Staff Report: Consultant Wilt provided a brief update concerning the EDA Board's recommendations to the City Council at its March 9th Meeting which were all approved by the City Council on March 17th. Consultant Wilt also provided an update concerning the status of grant applications including the application for a child care grant submitted to DEED and an application for a DNR Grant for assistance with funding of Kastle Kingdom improvements. She also provided a brief update concerning potential applications to Children, Youth and Family Services; EDA Disaster Grant Program concerning commercial portion of 10th Street; Congressional-Directed Spending concerning future additions and improvements to the Child Care Center; and the McKnight Foundation for funds for other EDA programs.

11. Miscellaneous Information

A. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the February 2026 financial reports submitted by Van Binsbergen & Associates.

12. Adjourn: On consensus, President Sanow adjourned the meeting at 12:42 p.m.

Attest: _____
Sonya Wilt, EDA Consultant

Stacie Sanow, EDA President

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN

April 8, 2026, at 8:30 a.m.

A regular meeting of the Board of Directors was held on April 8, 2026, at Hillside Manor. Board Members present: Tony Scott, Linda Jaakola, Nick Kulseth, Heidi Hill and LeWayne Pigman. Also present was Executive Director Linda Loewen and Operations Manager Tami Wahdan. Absent: City Liaison Jim Nelson.

The Regular Board Meeting was called to order at 8:33 a.m. with the consent agenda approved which included minutes from the March meeting, the Agenda, Balance Report, and Bills Reports. With the early meeting, there was no Utility Reports to present. (Jaakola/Hill)

Scheduled Guests: none

Old Business consisted of:

1. The Executive Director gave an update on the Hillside window project. The only thing remaining will be caulking outside of the building which will be completed when the weather is warmer in the Spring.
2. The Executive Director gave an update on the new camera security system at Hillside. The new camera system has been installed and is complete.
3. The Executive Director reminded the board that all staff will be attending the Working Together Conference April 15-16 and that Mark Schenk will read the boilers while we are away.
4. The Executive Director gave an update on the locked doors at Hillside. Kjell is working on getting all parts ordered and will get them installed once they arrive. He is also looking into the callbox.
5. The Executive Director reported that the new Income Limits should be released approximately May 1, 2026.
6. The Executive Director reported that she has not received any updates on the elevator panels for Riverview.

New Business consists of:

1. The Executive Director introduced the new maintenance staff, Jerry Haberman.
2. The Executive Director presented via email a copy of the new Personnel Policy for review, prior to the meeting. After some discussion, a motion was made to accept the new policy as presented. (Jaakola/Pigman)
3. The Executive Director reported that Brother's Fire installed the new 6" Swing Check at Riverview on April 1, 2026.
4. The Executive Director reported that the new coil was installed at Riverview on March 24, 2026, by Schwalbach's and that the damper, circulation pump and valves will be address once the boilers are off for the season.
5. The Executive Director reported that the main floor at Riverview was painted.
6. The Executive Director reported that we were awarded \$211,061.00 for the CFP26 Grant.
7. The Executive Director reported that we had to replace a boiler pump at Hillside which was installed on April 4, 2026. Unfortunately, it went up in smoke, and the fire department was dispatched on April 4, 2026, but there was no damage to anything. This will be covered by CFP25.
8. The Executive Director reviewed the April Overview.
9. The Regular Meeting was closed at 8:46 a.m. to discuss a personnel issue (Jaakola/Hill). The Special Meeting was opened at 8:48 a.m. (Hill/Jaakola). The Special Meeting was closed at 9:14 a.m. (Jaakola/Kulseth). The Regular Meeting was opened at 9:14 a.m. (Kulseth/Hill).

Upcoming Board Meetings are scheduled for May 13th (RV) and June 10th (HS) at 8:30 a.m.

With no further business, the meeting was adjourned at 9:14 a.m. (Jaakola/Hill)

Tony Scott, Chairman

Linda Loewen, Executive Director

Windom Library Board Meeting
Monday, April 14, 2026 at 5:05 pm

Call to Order- Called to order @ 5:05 pm by John Duscher

Roll Call- John Duscher, Steve Fresk, Sarah Peterson, Kari Scheitel, Diane Sykora and Dennis Esplan

Library Staff- Kari Hanson

Additions to Agenda- Request to be closed on holiday weekend (Saturdays)

D. Sykora made the motion to approve the agenda with one additional item for new business and approve the March Minutes; second by S.; motion approved.

Financial Report- January, February and March Financial Reports were shared. S. Fresk made the motion to approve the three Financial Reports with a second from K.; motion passed.

Librarian's Report-

1. March total circulation was 2,585.
2. The library has received memorial donations from the family of Olive Volk and additional donations from the family of Anita Winkel.
3. July and August performers have been scheduled for children with Climb Theater and Wonder Weavers. They will be held at the Historical Society.
4. Friends of Library have started a "Seed Library" using the card catalog. Kick off will be next week in conjunction with National Library Week.
5. Winter Reading Program was another success with 106 people who signed up for the program and 69 completing the reading program to claim their prizes with nearly 900 books read.
6. The library will have Fine Free returns from April 15-April 30.

S. Fresk made the motion to approve the Librarian's Report with a second by S. Peterson; motion carried.

Old Business- none

New Business- Request was made to close the library on the following dates:

Saturday, May 23, 2026 (Memorial Day weekend)

Saturday, June 13, 2026 (Riverfest)

Saturday, September 5, 2026 (Labor Day weekend)

and Saturday, December 26, 2026 (Christmas weekend).

D. Sykora made the motion with a second from K. Scheitel to be closed on the listed Saturdays; motion passed.

Adjournment- The meeting was adjourned at 5:31.

***Next Library Board meeting will be Tuesday, May 12, 2026.**

**CITY OF WINDOM
PLANNING COMMISSION
MINUTES
APRIL 14, 2026**

1. Call to Order: The meeting was called to order by Chairman Baloun at 7:00 p.m.

2. Roll Call & Guest Introductions:

Planning Commission: Jared Baloun, Carol Hartman, Ben Byam, Matt Miller, Brandon Pletcher, and Tom Tegels.

Absent: Lorri Cole and Tyler Patterson.

Also Present: B&Z Staff: Zoning Admin. Matt Fast and Admin. Asst. Mary Hensen; City Council Liaison Jayesun Sherman; and Gary Bennett and Barbara Bennett.

3. Approval of Minutes: Special Meeting – March 24, 2026:

Motion by Commissioner Hartman, seconded by Commissioner Tegels, to approve the Planning Commission Minutes for the Special Meeting held on March 24, 2026, as sent. Motion carried 6-0.

4. Public Hearing

A. Zoning Application – Variances – 901 Lakeview Avenue

Applicants: Gary Bennett and Barbara Bennett

Re: Property in Different Subdivisions & Side Yard Setback

Chairman Baloun introduced the agenda item and referred to Zoning Admin. Fast for further information. Zoning Admin. Fast advised that Gary Bennett and Barbara Bennett, husband and wife, have filed a Zoning Application requesting a variance to allow construction of a garage addition on two adjoining lots. Unfortunately both of these lots are in different subdivisions. They have also requested a variance to reduce the required side yard setback for the proposed garage addition from 8 feet to 5 feet.

The lot on which Bennetts' house is located is in Nelson's Subdivision. The small parcel they own that is directly south of their primary lot is located adjacent to the Lakeview Cemetery and part of that subdivision.

City Code Section 152.329 provides that if property owners own an undeveloped lot which adjoins the lot on which their personal residence is located and would like to construct an additional garage or accessory building on the undeveloped lot, the undeveloped lot shall be combined with the principal lot under one parcel number. Unfortunately because the two adjoining lots are in different subdivisions, the two lots cannot be combined under one parcel number. In discussions with the City Attorney, he advised that this situation would require a variance. This variance application would fit the requirements of a practical difficulty.

Secondly, Bennetts are requesting a variance of the side yard setback for the garage addition. The property is situated in an R-2 Zoning District. City Code Section 152.068 requires that the side yard setback is a total of 20% of lot width at the front yard setback divided evenly on each side of the structure.

The lot width of both lots at the front yard setback totals 80 feet. This would equate to a side yard setback of 8 feet. Bennetts are requesting that the side yard setback on the lot adjoining the Lakeview Cemetery be reduced to 5 feet. The Commissioners received a copy of a Beacon aerial showing the site plan for the proposed garage addition in their packets. (On the Beacon aerial, the building located south of Bennetts' lot is a maintenance building for the cemetery.)

Zoning Admin. Fast reported that to date, the Building & Zoning Office has not received any comments from anyone, except that one man who owns property a distance away called to ask about why he had received the Public Hearing Notice. After the explanation, he said "tell them to go ahead".

Chairman Baloun asked for any comments from the Applicants. Gary Bennett said that (explanation) pretty well covers it. He said that it was originally his grandmother's house, then his brother bought the house

and purchased the small tract from the cemetery, and then his brother moved to Owatonna and sold them the house in 2022. They would like to construct a 2-car garage addition.

Chairman Baloun opened the public hearing at 7:04 p.m. and asked for any public comments on the proposed variances. No public comments were received. Chairman Baloun closed the public hearing at 7:05 p.m.

Commissioner Hartman advised that she lives just down the street from the property and saw the site in person. She said that she knows someone on the Lakeview Cemetery Board and asked that person about the application for the variances. She said that person responded that the proposed addition was not a problem for the Cemetery Board and that's why they hadn't responded (after receiving the notice of hearing). Commissioner Hartman said that the building to the south on the Lakeview Cemetery's property is a maintenance shed and there are no doors on the side of the shed that faces the Bennetts' property. She felt that these were reasonable requests and a good idea to go ahead with the variances.

In response to Commissioner Tegels' question, Zoning Admin. Fast confirmed that City Attorney Ron Schramel advised that a variance could be used to allow the construction of the garage addition on these adjoining lots that are in different subdivisions. Mr. Schramel also advised that proposed variance would fit the definition of practical difficulties.

In response to Commissioner Pletcher's question, Gary Bennett said they would probably widen the curb cut for their driveway. Commissioner Tegels asked if the Street Department was aware of this potential curb cut. Zoning Admin. Fast responded that the City Code provides that a curb cut can't be wider than the width of the garage. The Street Superintendent can approve up to 36 feet in width for the curb cut (if the frontage is at least 70 feet). He believes the project could comply with those provisions.

In answer to a question, Zoning Admin. Fast responded that he had located the property pins. Pursuant to the property pins, the setback of the proposed addition on the site plan is correctly shown as approximately 5 feet 4 inches from the side property line.

In their packets, the Commissioners had received a list of the criteria for the granting of a variance pursuant to City Code and the definition of practical difficulties pursuant to City Code and State Statutes.

Motion by Commissioner Tegels, seconded by Commissioner Hartman, to recommend City Council approval of the variance application, submitted by Gary Bennett and Barbara Bennett, to allow construction of a garage addition on property located in two different subdivisions and to allow a reduction of the side yard setback for the garage addition to 5 feet instead of the required 8 feet.

The property is located at 901 Lakeview Avenue, Windom, Minnesota, and is described as: Lot 1 of Nelson's Subdivision and the North 25 feet of the West 150 feet of the Rearrangement of Lakeview Memorial Addition to the Lakeview Cemetery, all in the City of Windom, Cottonwood County, Minnesota. (Parcel Nos. 25-551-0010 & 25-222-0020).

Findings of Fact for Variance:

1. As stated in the narrative herein.
2. The Applicants propose to use the property in a reasonable manner.
3. The variance is in harmony with the general purposes and intent of this ordinance.
4. The variance is consistent with the comprehensive plan.
5. The variance will not alter the essential character of the locality.

The motion includes that the jurisdictional documents and the findings of fact be made a part of the hearing record.

Voting on Motion: Ayes: Commissioners Baloun, Byam, Hartman, Miller, Pletcher, and Tegels. Nay: None. Absent: Commissioners Cole and Patterson. Motion carried 6-0.

Chairman Baloun advised Gary Bennett and Barbara Bennett that the Planning Commission's

recommendation will come before the City Council for final approval of the variances on Tuesday, April 21st.

5. Proposed Ordinance – I-3 Planned Innovation, Research & Technology (“PIRT”) District

A. Minor Revision: Chairman Baloun introduced this agenda item and referred to Zoning Admin. Fast for further information. Zoning Admin. Fast recapped that at the March 24th Special Meeting, the Planning Commission recommended that the minimum setback of the property line of the Data Center site facing a “Sensitive Receptor” to the property line of the “Sensitive Receptor” be revised from 350 feet to 500 feet similar to the requirements in the cannabis ordinance. Following the meeting, Staff reviewed the cannabis ordinance and the measurement is actually made from the (cannabis) business building to the property line of what would be classified as the “Sensitive Receptor”. He reviewed the proposed language to revise the minimum setback from the property line of a “Sensitive Receptor”. This setback language would be consistent with the cannabis ordinance and would also be appropriate for any land in the zoning districts covered by the overlay that is annexed in the future.

B. Recommendation to City Council:

Motion by Commissioner Pletcher, seconded by Commissioner Miller, that the following revised language be inserted in the proposed ordinance for new City Code Section 152.182: “Minimum setback of a data center building, container, or any accessory/ancillary structure or equipment, excluding municipal infrastructure, on the data center site that is located closest to the property line of a ‘Sensitive Receptor’: 500 feet from property line of ‘Sensitive Receptor’”. The motion further recommends that the City Council proceed with the first and second readings of this proposed ordinance to add new Sections 152.180 thru 152.184 to the City Code. Motion carried 6-0.

6. Review of Proposed Minor Code Revisions: Chairman Baloun introduced this agenda item and referred to Zoning Admin. Fast for further information. Zoning Admin. Fast explained the proposed language in Section 73.02 needs to be expanded to include “trailer, or any object” to encompass any object that may be stopped in front of a driveway, etc. including objects that may fall off a trailer. Proposed new City Code Section 73.10 would include more specifics regarding parking rules in residential areas concerning parking of construction or landscaping equipment trailers, selling food in residential areas, and trailers that are storing junk on residential streets. Proposed new Section 95.18 would clarify restrictions concerning street right-of-way. The proposed addition to 90.02(D) would clarify the listing concerning trees, logs, and branches. The proposed additions to Section 152.113 would insert the explanations of the asterisks in the chart that were previously in City Code but were inadvertently left out when Chapter 152 was amended in 2023. The proposed revision to Section 152.352 would remove a sentence that is no longer applicable. The new City Attorney Pam Whitmore has reviewed and approved proposed code revisions.

Commissioner Hartman commented that these are basically “housekeeping” matters. Zoning Admin. Fast concurred and advised that questions have come up and the proposed revisions will add clarity to the Code.

Motion by Commissioner Hartman, seconded by Commissioner Byam, to approve these minor code revisions and recommend that the City Council approve these proposed revisions to the City Code. Motion carried 6-0.

7. Unfinished Business: None.

8. New Business: None.

9. Planning Commission Comments, Concerns, Suggestions: Commissioner Pletcher said that when he was fueling his vehicle, there was a food truck at the Schwalbach Ace Hardware parking lot that was running a loud generator. His question was whether there should be a certain maximum decibel level for food trucks in public areas. There was a brief discussion as to how that would apply to other equipment such as power washers, etc. Zoning Admin. Fast said he would research other cities’ ordinances.

10. Adjourn: The meeting was adjourned by unanimous consent at 7:21 p.m.

Attest: _____
Matthew Fast, Building & Zoning Official

Jared Baloun, Chairman

TELECOMMUNICATIONS COMMISSION MEETING
City of Windom Council Chambers
March 30th, 2026 6:00 P.M.

I. Call Meeting to Order. The meeting was called to order by Pres. Abraham at 6:00 PM

II. Roll Call:

President:	Dirk Abraham	City Staff:	Steve Nasby
V President:	Josh Peterson	City Staff:	Jeff Dahna
Secretary:	Kegan Hofferbert	Council Liaison:	Jayesun Sherman (absent)
Commissioner:	Tim Hiley	Council Liaison:	Dennis Esplan
Commissioner:	Jake Voth	Others Present:	Scott Benson - City Council

III. Approval of Minutes from February 23rd, 2026 meeting

Motion by Commissioner Hiley, to approve minutes from the February 23rd, 2026 meeting. Seconded by Commissioner Peterson. Motion approved 5 to 0.

IV. Project Updates: Dahna updated the commissioners on various projects:

- Techs working on migrating customers to the E7 system. Installing fiber splitters and grooming the Customer Serving Areas (CSA) cabinets. Migration is at 99% complete.
- 19 active ONTs left, 3 GPON units have been deactivated as part of the migration.
- Tech has been working with Arvig, Southwest Broadband, and SFN on migrating some of the cable channels to a direct feed from the broadcasters, improving picture quality.
- It was learned that Twins TV has been included with one of the cable packages instead of it being an add on. The channel only broadcasts the games as they happen. Conversations will be had to get more information about the Twins TV channel.

V. Manager's Report: Dahna reports:

- Inventory counts are ongoing, gathering information to give to the cable vendor to see what the resale value of the old cable equipment would be.
- Midco took a tour of the Windomnet facility on March 19th. They are gathering financial information and there is correspondence between them and Windom.
- Looked over trouble tickets and service order information from 2025, where 448 internet, 60 voice, 152 video, and 4 streaming video issues were resolved and a total of 3005 service changes had happened.

VI. New Business:

- The 2025 Annual Report of the Telecom Department was discussed. The report can be found on the city website.
- Discussion was had on the NCTC Mobile Phone program, which allows telecom departments to host their own mobile phone service via the AT&T network. This

gives the community the option of getting a mobile phone and plan through their telecom provider. Any further discussions were tabled due to a startup cost of \$10,000.

VII. Old Business:

- Update on the Federated proposal. The City Council did not pass the 2nd reading of the ordinance to sell Windomnet to Federated.
- The Council did vote to call for a request for proposals for the potential sale of Windomnet, where the deadline to submit said proposals is Monday April 20th, 2026 and a public presentation of the RFPs will be Tuesday, May 12th, 2026.
- 6 letters were sent to Midco, Federated Broadband, Southwest Broadband, MVTv, Woodstock Communications, and Jason Kruger since they had previously expressed interest in acquiring Windomnet. Advertisements were also made to allow others to submit proposals as well.
- City Council voted that the proposals must include a spot on an advisory board, retain local customer service, and a free internet deal with certain parts of the city.

VIII. Commissioner's concerns and questions:

- Esplan brought up the projected revenue of Windomnet over the next 5 years and reiterated that it would be a mistake to sell Windomnet. He also brought up concerns regarding the wages of some city employees that are covered by the revenue that the telecom department brings in.
- Voth asked why the City Council is for selling Windomnet and Benson brought up the amount of debt that the telecom department has with other departments and how that has to be paid off before the telecom department can use the potential revenue.
- Conversation was had about the consultant that Windomnet uses to maintain compliance with security regulations for the city and how the payment for said consultant comes from other city departments.

IX. Set Next Telecom meeting: April 27th, 2026 at 6:00 pm at the City Council Chambers or City Hall.

X. Adjourn: Meeting adjourned by unanimous consent at 6:53 pm.

Dirk Abraham, Telecom Commission President

Kegan Hofferbert, Telecom Commission Secretary

Attest: _____
Jeff Dahna, Telecom General Manager

Permit Application for use of Amplification Equipment in Public : Entry # 7977

Date of Event

05/05/2026

Location of Event

Windom Laundrymat

Start Time

03:00 pm

End Time

08:00 pm

Type of Event

5 de Mayo

Applicant Information

Applicant Name

Marylou Luna

Address

110 15th Street North

PO BOX 624

Mountain Lake, Minnesota 56159

United States

[Map It](#)

Permit Application for use of Amplification Equipment in Public : Entry # 7977

Phone

(507) 621-3236

Federal ID # - FEIN # or SSN #

[REDACTED]

MN ID #

[REDACTED]

Email

[REDACTED]

Would you like a copy of this form?

- Yes

Office Use

Street/Park Superintendent Recommends:

Yes

Street/Park Superintendent Signature

[Signature]

Police Chief Recommends

Yes

Permit Application for use of Amplification Equipment in Public : Entry # 7977

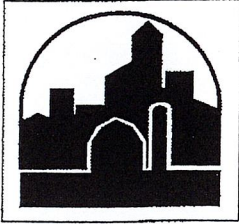
Police Chief Signature

Scott R. Chief

City Council Decision

City Council Decision Date

Signature of City Council Member



City of Windom
Windom, Minnesota

Permit Application

For Use of Amplification Equipment in Public

State of Minnesota)

SS

County of Cottonwood)

To the City Council of the City of Windom in said County and State:

The undersigned hereby applies for a permit to allow the use of amplifying equipment in the City of Windom in said County and State in accordance with the information given below and City of Windom Code 90 Nuisances, Health and Safety - Excessive Noise :

Date of Event August 16, 2026

Location Tegels Park

Hours 7 am - 2:00 pm (service won't start until 10:30 am
might practice right before)

Type of Event Church Service

Application made this 7 day of April, 2026

Jody Derickson / Windom Methodist Church

Name of Individual/Organization

Jody Derickson
Signature

974 6th St.
Street Address

Windom MN
City State

507 831 3284
Telephone Number

License Fee - None \$0.00

Recommends

☒ Approval ☐ Denial

[Signature]
Street/Park Superintendent

Recommends

☒ Approval ☐ Denial

Scott Pot, Chief
Police Chief

Application ☒ APPROVED ☐ DISAPPROVED this _____ day of _____, 20____.

City Council

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Business, Arts and Recreation Center, Inc.

Previous Gambling Permit Number: X [REDACTED]

Minnesota Tax ID Number, if any: 6222046

Federal Employer ID Number (FEIN), if any: [REDACTED]

Mailing Address: PO Box 123

City: Windom State: MN Zip: 56101 County: Cottonwood

Name of Chief Executive Officer (CEO): Loren Liepold

CEO Daytime Phone: [REDACTED] CEO Email: [REDACTED]@[REDACTED].n

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): [REDACTED]

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted

(for raffles, list the site where the drawing will take place): Business, Artss & Recreation Center, Inc.

Physical Address (do not use P.O. box): 1012 5th Avenue

Check one:

☒ City: Windom Zip: MN County: 56101

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): May 19, 2026

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☐ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____
(Signature must be CEO's signature; designee may not sign)

Date: 4/8/26

Print Name: Loren Liepold

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Windom Area Health Foundation

Previous Gambling Permit Number: X [REDACTED]

Minnesota Tax ID Number, if any: _____

Federal Employer ID Number (FEIN), if any: [REDACTED]

Mailing Address: 2150 Hospital Drive, PO Box 339

City: Windom State: MN Zip: 56101 County: Cottonwood

Name of Chief Executive Officer (CEO): Shelby Medina

CEO Daytime Phone: 507-831-[REDACTED]

CEO Email: [REDACTED]

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO) [REDACTED] Director of Foundation [REDACTED]

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Windom Country Club

Physical Address (do not use P.O. box): 2825 Country Club Dr

Check one:

☒ City: Windom Zip: 56101 County: Cottonwood

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): June 19, 2026

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Shelby Medina Date: 4-8-26
(Signature must be CEO's signature; designee may not sign)

Print Name: Shelby Medina

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Windom Lions Club

Previous Gambling Permit Number: X [REDACTED]

Minnesota Tax ID Number, if any: _____

Federal Employer ID Number (FEIN), if any: [REDACTED]

Mailing Address: PO Box 72

City: Windom State: MN Zip: 56101 County: Cottonwood County

Name of Chief Executive Officer (CEO): Stephanie Evers

CEO Daytime Phone: [REDACTED]

CEO Email: [REDACTED]

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐

Fraternal

☐

Religious

☐

Veterans

☒

Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☒
A current calendar year Certificate of Good Standing

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☐
IRS income tax exemption (501(c)) letter in your organization's name

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐
IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Phat Pheasant Pub

Physical Address (do not use P.O. box): 2370 Highway 60 E

Check one:

☒

City: Windom

Zip: MN

County: Cottonwood County

☐

Township: _____

Zip: _____

County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 12/05/2026

Check each type of gambling activity that your organization will conduct:

☐

Bingo

☐

Paddlewheels

☐

Pull-Tabs

☐

Tipboards

☒

Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

☐ The application is acknowledged with no waiting period.

☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

☐ The application is acknowledged with no waiting period.

☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Stephanie Evers Date: 4/16/2026
(Signature must be CEO's signature; designee may not sign)

Print Name: Stephanie Evers

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



Windom, MN

Expense Approval Report

By Fund

Payment Dates 4/4/2026 - 4/17/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
Activity: 41110 - Mayor & Council					
SCHRAMMEL LAW OFFICE	MARCH 2026	04/06/2026	CIVIL-P&Z- EDA- LEGAL FEES	100-41110-304	615.00
KENNEDY & GRAVEN , CHART	WN210-00001	04/14/2026	MAYOR, ADMIN & COUNCIL LE	100-41110-304	307.50
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	100-41110-326	27.51
JAYESUN SHERMAN	3/25/2026	04/08/2026	MAYOR/COUNCIL TRAVEL EXP	100-41110-331	218.95
Activity 41110 - Mayor & Council Total:					1,168.96
Activity: 41310 - Administration					
US BANK	2026 US BANK MARCH	04/14/2026	Amazon	100-41310-200	30.95
INDOFF, INC	3854102	04/14/2026	CITY OFFICE - SUPPLIES	100-41310-200	8.18
INNOVATIVE SYSTEMS LLC	INV-31330	04/07/2026	INVOICE -INSERTS	100-41310-200	6.00
WEX Health Inc	0002350277-IN	04/13/2026	PARTICIPANT FEE (ADMIN)	100-41310-217	143.50
FREEDOM SECURITY & SURVE	2515	04/08/2026	CITY HALL- OTHER OPERATIN	100-41310-217	2,925.59
A & B BUSINESS	IN1355231	04/08/2026	MAINTENANCE CONTRACT	100-41310-217	361.32
US BANK	2026 US BANK MARCH	04/14/2026	League of MN Cities	100-41310-308	425.00
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	100-41310-321	92.13
US BANK	2026 US BANK MARCH	04/14/2026	zoom meeting	100-41310-326	18.16
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	100-41310-326	318.47
WINDOM PRINTING LLC	T26113	04/07/2026	CITY HALL- PRINTING	100-41310-350	606.45
US BANK	2026 US BANK MARCH	04/14/2026	Authorized.Net	100-41310-433	30.00
US BANK	2026 US BANK MARCH	04/14/2026	MN Government Finance Offi	100-41310-433	80.00
US BANK	2026 US BANK MARCH	04/14/2026	OPEN VPN	100-41310-444	336.00
Activity 41310 - Administration Total:					5,381.75
Activity: 41910 - Building & Zoning					
A & B BUSINESS	IN1355231	04/08/2026	MAINTENANCE CONTRACT	100-41910-217	143.77
SCHRAMMEL LAW OFFICE	MARCH 2026	04/06/2026	CIVIL-P&Z- EDA- LEGAL FEES	100-41910-304	1,305.00
US BANK	2026 US BANK MARCH	04/14/2026	MN Dept of Labor License Fee	100-41910-308	125.00
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	100-41910-321	67.96
CITIZEN PUBLISHING CO	MARCH 2026	04/07/2026	ADVERTISING	100-41910-350	357.80
CITIZEN PUBLISHING CO	MARCH 2026	04/07/2026	ADVERTISING	100-41910-350	187.15
US BANK	2026 US BANK MARCH	04/14/2026	International Code Council	100-41910-435	152.80
Activity 41910 - Building & Zoning Total:					2,339.48
Activity: 41940 - City Hall					
US BANK	2026 US BANK MARCH	04/14/2026	Amazon.	100-41940-211	66.75
US BANK	2026 US BANK MARCH	04/14/2026	Amazon.	100-41940-211	79.09
US BANK	2026 US BANK MARCH	04/14/2026	Amazon	100-41940-211	17.35
US BANK	2026 US BANK MARCH	04/14/2026	Amazon	100-41940-211	26.47
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	100-41940-381	549.16
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	100-41940-382	85.12
MN ENERGY RESOURCES	5862634525	04/03/2026	ENERGY RESOURCES	100-41940-383	974.45
HOMETOWN SANITATION SER	0000655622	04/13/2026	CITY HALL- REFUSE DISPOSAL	100-41940-384	124.98
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	100-41940-385	186.33
CRISTINA MAZARIEGOS	3/2/2026-3/31/2026	04/14/2026	LIBRARY- CITY HALL- CLEANIN	100-41940-406	975.00
Activity 41940 - City Hall Total:					3,084.70
Activity: 42120 - Crime Control					
INDOFF, INC	3851922	04/03/2026	POLICE DEPT- SUPPLIES	100-42120-200	64.90
WEX BANK	111611848	04/07/2026	MOTOR FUEL - MARCH 2026	100-42120-212	661.57
WEX BANK	111611848	04/07/2026	MOTOR FUEL - MARCH 2026	100-42120-212	-5.02
DONNA MARCY	4/1/2026	04/03/2026	POLICE DEPT- MEALS & TRAVE	100-42120-212	38.00
KWIK TRIP INC & SUBSIDIARIE	MARCH 2026	04/07/2026	POLICE- MOTOR FUEL	100-42120-212	-162.24
KWIK TRIP INC & SUBSIDIARIE	MARCH 2026	04/07/2026	POLICE- MOTOR FUEL	100-42120-212	1,990.62
ITL PATCH COMPANY, INC	000466	04/13/2026	POLICE DEPT- UNIFORMS	100-42120-218	723.60
GOLDEN RULE CREATIONS	097050	04/08/2026	POLICE DEPT- UNIFORMS	100-42120-218	291.94

Expense Approval Report

Payment Dates: 4/4/2026 - 4/17/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SOUTH CENTRAL COLLEGE	00186919	04/14/2026	POLICE- TRAINING & REGISTR	100-42120-308	224.45
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	100-42120-321	28.99
ALPHA WIRELESS - MANKATO	33603	04/08/2026	POLICE DEPT - RADIO UNITS	100-42120-323	120.00
DONNA MARCY	4/1/2026	04/03/2026	POLICE DEPT- MEALS & TRAVE	100-42120-334	16.45
US BANK	2026 US BANK MARCH	04/14/2026	Easy ID # 208 & # 203	100-42120-350	61.00
CRYSTAL CLEAN CAR WASH LL	1272	04/08/2026	POLICE DEPT- MAINTENANCE	100-42120-405	70.00
FLEET SERVICES DIVISION	2026090001	04/14/2026	POLICE- VEHICLE LEASE	100-42120-419	1,208.36
ENTERPRISE FM TRUST	613153-040326	04/14/2026	AIRPORT-TELECOM-POLICE- V	100-42120-419	517.69
US BANK	2026 US BANK MARCH	04/14/2026	Post Board Licensensing	100-42120-433	270.00
Activity 42120 - Crime Control Total:					6,120.31

Activity: 42220 - Fire Fighting

WEX BANK	111611848	04/07/2026	MOTOR FUEL - MARCH 2026	100-42220-212	301.46
US BANK	2026 US BANK MARCH	04/14/2026	amazon	100-42220-215	12.76
US BANK	2026 US BANK MARCH	04/14/2026	Amazon	100-42220-215	28.58
MES SERVICE COMPANY LLC	IN2460239	04/08/2026	FIRE DEPT- MATERIALS	100-42220-215	82.66
A & B BUSINESS	IN1355231	04/08/2026	MAINTENANCE CONTRACT	100-42220-217	119.20
US BANK	2026 US BANK MARCH	04/14/2026	MN State Colleges & Universi	100-42220-308	525.00
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	100-42220-321	43.02
US BANK	2026 US BANK MARCH	04/14/2026	Delta Hotels	100-42220-334	430.82
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	100-42220-381	363.48
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	100-42220-382	16.45
MN ENERGY RESOURCES	5862634525	04/03/2026	ENERGY RESOURCES	100-42220-383	796.62
HOMETOWN SANITATION SER	0000655661	04/13/2026	EMS BUILDING REFUSE DISPO	100-42220-384	50.00
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	100-42220-385	39.99
MES SERVICE COMPANY LLC	IN2468044	04/13/2026	FIRE DEPT- MAINTENANCE - R	100-42220-404	6,124.17
US BANK	2026 US BANK MARCH	04/14/2026	Amazon	100-42220-406	52.37
US BANK	2026 US BANK MARCH	04/14/2026	Amazon	100-42220-406	84.44
Activity 42220 - Fire Fighting Total:					9,071.02

Activity: 42500 - Civil Defense

ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	100-42500-381	37.05
Activity 42500 - Civil Defense Total:					37.05

Activity: 43100 - Streets

WEX BANK	111611848	04/07/2026	MOTOR FUEL - MARCH 2026	100-43100-212	-28.79
WEX BANK	111611848	04/07/2026	MOTOR FUEL - MARCH 2026	100-43100-212	3,790.73
US BANK	2026 US BANK MARCH	04/14/2026	Holiday Gas Station	100-43100-212	97.01
COUNTRY PRIDE SERVICE	7021179	04/14/2026	STREET- CHEMICALS	100-43100-216	629.80
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	100-43100-217	100.00
A & B BUSINESS	IN1355231	04/08/2026	MAINTENANCE CONTRACT	100-43100-217	16.19
ECONO SIGNS LLC	10-1002035	04/14/2026	STREET- STREET MAINTENAN	100-43100-224	449.15
RUNNINGS SUPPLY, INC	2026 RUNNINGS MARCH	04/07/2026	Street	100-43100-224	52.29
RUNNINGS SUPPLY, INC	2026 RUNNINGS MARCH	04/07/2026	Street	100-43100-224	32.34
RUNNINGS SUPPLY, INC	2026 RUNNINGS MARCH	04/07/2026	Street	100-43100-224	16.17
COUNTRY PRIDE SERVICE	9049668	04/14/2026	STREETS - STREET MAINTENA	100-43100-224	60.00
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	100-43100-321	20.55
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	100-43100-381	332.68
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	100-43100-381	2,244.03
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	100-43100-382	21.58
MN ENERGY RESOURCES	5862634525	04/03/2026	ENERGY RESOURCES	100-43100-383	826.26
HOMETOWN SANITATION SER	0000655623	04/13/2026	STREET DEPT- REFUSE DISPOS	100-43100-384	126.98
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	100-43100-385	47.92
RUNNINGS SUPPLY, INC	2026 RUNNINGS MARCH	04/07/2026	Street	100-43100-404	111.25
TEXAS REFINERY CORP	313514	04/07/2026	STREET-MAINTENANCE - REPA	100-43100-404	1,768.25
MACQUEEN EQUIP. CO.	P71661	04/14/2026	STREET-MAINTENANCE - REPA	100-43100-404	920.43
MACQUEEN EQUIP. CO.	P71745	04/14/2026	STREET-MAINTENANCE - REPA	100-43100-404	190.22
Activity 43100 - Streets Total:					11,825.04

Activity: 43210 - Sanitation

ADVANTAGE COLLECTION PR	00020783-8	04/07/2026	UNCOLLECTIBLE	100-43210-432	0.19
Activity 43210 - Sanitation Total:					0.19

Expense Approval Report

Payment Dates: 4/4/2026 - 4/17/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Activity: 45120 - Recreation					
A & B BUSINESS	IN1355231	04/08/2026	MAINTENANCE CONTRACT	100-45120-217	20.21
Activity 45120 - Recreation Total:					20.21
Activity: 45202 - Park Areas					
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	100-45202-326	266.67
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	100-45202-381	491.88
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	100-45202-382	20.07
HOMETOWN SANITATION SER	0000655624	04/13/2026	SQUARE- REFUSE DISPOSAL	100-45202-384	74.99
HOMETOWN SANITATION SER	0000655635	04/13/2026	ISLAND PARK - REFUSE DISPO	100-45202-384	110.76
HOMETOWN SANITATION SER	0000655636	04/13/2026	TEGELS PARK - REFUSE DISPO	100-45202-384	236.80
HOMETOWN SANITATION SER	0000655637	04/13/2026	WRA- REFUSE DISPOSAL	100-45202-384	134.83
HOMETOWN SANITATION SER	0000655638	04/13/2026	KASTLE KINGDOM- REFUSE DI	100-45202-384	110.29
HOMETOWN SANITATION SER	0000655647	04/13/2026	MAYFLOWER PARK-REFUSE DI	100-45202-384	51.98
HOMETOWN SANITATION SER	0000655667	04/13/2026	ABBY PARK- REFUSE DISPOSAL	100-45202-384	24.98
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	100-45202-385	55.24
COTTONWOOD CO SOLID WA	2678143	04/01/2026	PARKS- MAINTENANCE - STRU	100-45202-402	103.92
COTTONWOOD CO SOLID WA	2678150	04/01/2026	PARKS- MAINTENANCE - STRU	100-45202-402	65.52
JAY HALL	3/30/2026	04/03/2026	PARKS- MAINTENANCE - STRU	100-45202-402	2,500.00
RUNNINGS SUPPLY, INC	2026 RUNNINGS MARCH	04/07/2026	Parks	100-45202-404	5.58
RUNNINGS SUPPLY, INC	2026 RUNNINGS MARCH	04/07/2026	Parks	100-45202-406	21.09
Activity 45202 - Park Areas Total:					4,274.60
Fund 100 - GENERAL Total:					43,323.31
Fund: 211 - LIBRARY					
Activity: 45501 - Library					
INDOFF, INC	3854101	04/14/2026	LIBRARY - SUPPLIES	211-45501-200	7.99
A & B BUSINESS	IN1355231	04/08/2026	MAINTENANCE CONTRACT	211-45501-217	164.12
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	211-45501-321	164.45
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	211-45501-326	95.00
CITIZEN PUBLISHING CO	MARCH 2026	04/07/2026	ADVERTISING	211-45501-350	254.25
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	211-45501-381	229.77
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	211-45501-382	21.22
MN ENERGY RESOURCES	5862634525	04/03/2026	ENERGY RESOURCES	211-45501-383	2,168.25
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	211-45501-385	46.73
US BANK	2026 US BANK MARCH	04/14/2026	Jk Windows	211-45501-402	50.00
VESTIS GROUP, INC	2560482887	04/14/2026	LIBRARY - MAINTENANCE - ST	211-45501-402	48.05
CRISTINA MAZARIEGOS	3/2/2026-3/31/2026	04/14/2026	LIBRARY- CITY HALL- CLEANIN	211-45501-402	675.00
US BANK	2026 US BANK MARCH	04/14/2026	BottomLine Inc	211-45501-433	39.00
MICROMARKETING, LLC	1004483	04/14/2026	LIBRARY- BOOKS/PAMPHLETS	211-45501-435	19.54
US BANK	2026 US BANK MARCH	04/14/2026	Walmart	211-45501-435	259.80
INGRAM INDUSTRIES	MARCH 2026	04/06/2026	LIBRARY-BOOKS/PAMPHLETS	211-45501-435	682.58
US BANK	2026 US BANK MARCH	04/14/2026	Misc- Personal Check	211-45501-480	58.77
Activity 45501 - Library Total:					4,984.52
Fund 211 - LIBRARY Total:					4,984.52
Fund: 225 - AIRPORT					
Activity: 45127 - Airport					
RED ROCK RURAL WATER	3/1/26-4/1/26 ACCT 106026	04/07/2026	AIRPORT- SERVICES	225-45127-200	34.00
COUNTRY PRIDE SERVICE	7021179	04/14/2026	STREET- CHEMICALS	225-45127-406	469.35
ENTERPRISE FM TRUST	613153-040326	04/14/2026	AIRPORT-TELECOM-POLICE- V	225-45127-419	274.09
Activity 45127 - Airport Total:					777.44
Activity: 49950 - Capital Outlay					
SEH	505872	04/07/2026	AIRPORT ZONING- CIP	225-49950-500	4,800.00
Activity 49950 - Capital Outlay Total:					4,800.00
Fund 225 - AIRPORT Total:					5,577.44
Fund: 230 - POOL					
Activity: 45124 - Pool					
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	230-45124-217	133.33
A & B BUSINESS	IN1355231	04/08/2026	MAINTENANCE CONTRACT	230-45124-217	20.21
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	230-45124-381	37.00

Expense Approval Report

Payment Dates: 4/4/2026 - 4/17/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	230-45124-385	55.24
Activity 45124 - Pool Total:					245.78
Fund 230 - POOL Total:					245.78

Fund: 235 - AMBULANCE**Activity: 42153 - Ambulance**

WEX BANK	111611848	04/07/2026	MOTOR FUEL - MARCH 2026	235-42153-212	-27.59
WEX BANK	111611848	04/07/2026	MOTOR FUEL - MARCH 2026	235-42153-212	3,631.87
ESPENSON GROUP LLC	1787	04/06/2026	AMBO- OTHER OPERATING SU	235-42153-217	322.00
US BANK	2026 US BANK MARCH	04/14/2026	Dura Pro Health	235-42153-217	359.85
A & B BUSINESS	IN1355231	04/08/2026	MAINTENANCE CONTRACT	235-42153-217	16.00
LINDE GAS & EQUIPMENT INC	55885799	04/06/2026	AMBO-MEDICATION	235-42153-261	1,643.00
JENNA VACHUSKA	1/22/2026-3/30/2026	04/14/2026	AMBO- TRAINING & REGISTRA	235-42153-308	35.00
SERENA TOTZKE-JOHNSON	98349	04/06/2026	AMBO- TRAINING & REGISTRA	235-42153-308	180.00
WINDOM AREA HEALTH	734-0024-03-2026-0	04/06/2026	AMBO-NURSING	235-42153-312	2,651.13
AT & T MOBILITY	287304392280X04032026	04/08/2026	AMBO- TELEPHONE	235-42153-321	414.86
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	235-42153-321	28.68
EMS MANAGEMENT & CONSU	3/19/2026	04/03/2026	AMBO- DATA PROCESSING	235-42153-326	-56.90
EMS MANAGEMENT & CONSU	EMS- 024964	04/14/2026	AMBO- DATA PROCESSING	235-42153-326	3,343.84
EMS MANAGEMENT & CONSU	LQ-011528	04/08/2026	AMBO- DATA PROCESSING	235-42153-326	724.72
REBEKAH ELLINGSON	3/31/2026-4/2/2026	04/14/2026	AMBO- MEALS	235-42153-334	112.10
ROB VISKER	4/3/2026	04/14/2026	AMBO- MEALS	235-42153-334	19.06
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	235-42153-381	242.32
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	235-42153-382	10.96
MN ENERGY RESOURCES	5862634525	04/03/2026	ENERGY RESOURCES	235-42153-383	531.09
HOMETOWN SANITATION SER	0000655661	04/13/2026	EMS BUILDING REFUSE DISPO	235-42153-384	49.99
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	235-42153-385	26.66
ALPHA WIRELESS - MANKATO	33602	04/06/2026	AMBO-MAINTENANCE - REPAI	235-42153-404	1,089.00
PAUL MARSH	36742	04/13/2026	AMBULANCE-MAINTENANCE	235-42153-405	114.70
US BANK	2026 US BANK MARCH	04/14/2026	amazon	235-42153-406	52.37
US BANK	2026 US BANK MARCH	04/14/2026	Amazon	235-42153-406	57.10
SERENA TOTZKE-JOHNSON	98352	04/06/2026	AMBO- BOOKS/PAMPHLETS	235-42153-435	22.00
Activity 42153 - Ambulance Total:					15,593.81
Fund 235 - AMBULANCE Total:					15,593.81

Fund: 250 - EDA GENERAL**Activity: 46520 - EDA**

A & B BUSINESS	IN1355231	04/08/2026	MAINTENANCE CONTRACT	250-46520-217	143.77
SCHRAMMEL LAW OFFICE	MARCH 2026	04/06/2026	CIVIL-P&Z- EDA- LEGAL FEES	250-46520-304	930.00
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	250-46520-321	67.96
IOWA LEAGUE OF CITIES	108264	04/14/2026	EDA- ADVERTISING	250-46520-340	150.00
FEDERATED RURAL ELECTRIC	2/28/2026-3/31/2026	04/14/2026	SERVICES	250-46520-381	50.00
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	250-46520-381	62.73
Activity 46520 - EDA Total:					1,404.46
Fund 250 - EDA GENERAL Total:					1,404.46

Fund: 309 - 2025 STREET PROJECT**Activity: 41000 - General Government**

DGR ENGINEERING	00282489	04/14/2026	2026 ALLEY IMPROVEMENTS	309-41000-303	405.00
Activity 41000 - General Government Total:					405.00
Fund 309 - 2025 STREET PROJECT Total:					405.00

Fund: 313 - 2026 1ST AVENUE PROJECT**Activity: 41000 - General Government**

DGR ENGINEERING	00282495	04/14/2026	2026 STREET IMPROVEMENTS	313-41000-303	10,942.25
Activity 41000 - General Government Total:					10,942.25
Fund 313 - 2026 1ST AVENUE PROJECT Total:					10,942.25

Fund: 401 - GENERAL CAPITAL PROJECTS**Activity: 49950 - Capital Outlay**

REVIZE LLC	23424	04/07/2026	OFFICE- CAPITAL	401-49950-500	5,400.00
ABDO LLP	522194	04/08/2026	OFFICE CAPITAL	401-49950-500	4,815.00

Expense Approval Report

Payment Dates: 4/4/2026 - 4/17/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MACQUEEN EQUIP. CO.	E02437	04/07/2026	STREET- CAPITAL	401-49950-503	224,236.00
ELITE MECHANICAL SYSTEMS	38229	04/03/2026	PARKS CAPITAL	401-49950-504	561.33
Activity 49950 - Capital Outlay Total:					235,012.33
Fund 401 - GENERAL CAPITAL PROJECTS Total:					235,012.33

Fund: 601 - WATER

Activity: 49400 - Water

WEX BANK	111611848	04/07/2026	MOTOR FUEL - MARCH 2026	601-49400-212	379.39
RED ROCK RURAL WATER	3/1/26-4/1/26 ACCT 104328	04/07/2026	WATER 104328 JOHNSON AU	601-49400-217	49.40
A & B BUSINESS	IN1355231	04/08/2026	MAINTENANCE CONTRACT	601-49400-217	82.66
CARQUEST - SMITH AUTO SUP	001160	04/13/2026	WATER- LAB TESTING	601-49400-310	17.48
MN VALLEY TESTING	1352472	04/10/2026	WATER - LAB TESTING	601-49400-310	77.50
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	601-49400-321	51.66
INNOVATIVE SYSTEMS LLC	INV-31330	04/07/2026	INVOICE POSTAGE	601-49400-322	302.26
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	601-49400-326	95.00
INNOVATIVE SYSTEMS LLC	INV-30900	04/07/2026	BILLING SYSTEM SOFTWARE	601-49400-326	517.50
INNOVATIVE SYSTEMS LLC	INV-30900	04/07/2026	BILLING SYSTEM SOFTWARE	601-49400-326	1,091.51
INNOVATIVE SYSTEMS LLC	INV-31330	04/07/2026	INVOICE PROCESSING	601-49400-326	161.36
FEDERATED RURAL ELECTRIC	2/28/2026-3/31/2026	04/14/2026	EDA- WATER - ELECTRIC UTILI	601-49400-381	76.00
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	601-49400-381	4,863.56
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	601-49400-382	21.02
MN ENERGY RESOURCES	5862634525	04/03/2026	ENERGY RESOURCES	601-49400-383	891.20
MN ENERGY RESOURCES	5862634525	04/03/2026	ENERGY RESOURCES	601-49400-383	28.33
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	601-49400-385	46.06
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	601-49400-386	1,127.31
RUNNINGS SUPPLY, INC	2026 RUNNINGS MARCH	04/07/2026	Water	601-49400-404	20.76
GOPHER STATE ONE CALL	6030852	04/07/2026	WATER- MAINTENANCE - DIST	601-49400-408	32.40
ADVANTAGE COLLECTION PR	00020783-8	04/07/2026	UNCOLLECTIBLE	601-49400-432	250.30
MN DEPT OF HEALTH	APRIL 2025 BILL	04/14/2026	WATER SURCHARGE 2026 Q1	601-49400-443	7,979.00
US BANK	2026 US BANK MARCH	04/14/2026	OPEN VPN	601-49400-444	42.00
Activity 49400 - Water Total:					18,203.66

Activity: 49950 - Capital Outlay

ELITE MECHANICAL SYSTEMS	38142	04/07/2026	WATER- CAPITAL	601-49950-500	5,940.00
Activity 49950 - Capital Outlay Total:					5,940.00
Fund 601 - WATER Total:					24,143.66

Fund: 602 - SEWER

Activity: 49450 - Sewer

WEX BANK	111611848	04/07/2026	MOTOR FUEL - MARCH 2026	602-49450-212	335.96
SHARE CORP.	334080	04/03/2026	SEWER- CHEMICALS	602-49450-216	942.91
HAWKINS, INC	7384552	04/13/2026	SEWER- CHEMICALS	602-49450-216	1,289.25
RUNNINGS SUPPLY, INC	2026 RUNNINGS MARCH	04/07/2026	Sewer	602-49450-217	41.67
A & B BUSINESS	IN1355231	04/08/2026	MAINTENANCE CONTRACT	602-49450-217	92.01
MN VALLEY TESTING	1351213	04/03/2026	SEWER- LAB TESTING	602-49450-310	126.00
MN VALLEY TESTING	1351317	04/03/2026	SEWER- LAB TESTING	602-49450-310	155.20
MN VALLEY TESTING	1351524	04/07/2026	SEWER- LAB TESTING	602-49450-310	251.20
MN VALLEY TESTING	1351655	04/07/2026	SEWER- LAB TESTING	602-49450-310	153.20
MN VALLEY TESTING	1351664	04/07/2026	SEWER- LAB TESTING	602-49450-310	93.20
MN VALLEY TESTING	1352105	04/10/2026	SEWER -LAB TESTING	602-49450-310	126.00
MN VALLEY TESTING	1352283	04/10/2026	SEWER - LAB TESTING	602-49450-310	170.80
MN VALLEY TESTING	1352304	04/10/2026	SEWER - LAB TESTING	602-49450-310	93.20
MN VALLEY TESTING	1352317	04/10/2026	SEWER - LAB TESTING	602-49450-310	141.60
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	602-49450-321	174.80
INNOVATIVE SYSTEMS LLC	INV-31330	04/07/2026	INVOICE POSTAGE	602-49450-322	302.25
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	602-49450-326	95.00
INNOVATIVE SYSTEMS LLC	INV-30900	04/07/2026	BILLING SYSTEM SOFTWARE	602-49450-326	517.50
INNOVATIVE SYSTEMS LLC	INV-30900	04/07/2026	BILLING SYSTEM SOFTWARE	602-49450-326	1,091.51
INNOVATIVE SYSTEMS LLC	INV-31330	04/07/2026	INVOICE PROCESSING	602-49450-326	161.36
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	602-49450-381	10,482.45
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	602-49450-382	154.21
MN ENERGY RESOURCES	5862634525	04/03/2026	ENERGY RESOURCES	602-49450-383	108.84

Expense Approval Report

Payment Dates: 4/4/2026 - 4/17/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN ENERGY RESOURCES	5862634525	04/03/2026	ENERGY RESOURCES	602-49450-383	19.28
MN ENERGY RESOURCES	5862634525	04/03/2026	ENERGY RESOURCES	602-49450-383	24.89
MN ENERGY RESOURCES	5862634525	04/03/2026	ENERGY RESOURCES	602-49450-383	3,460.43
HOMETOWN SANITATION SER	0000655626	04/13/2026	SEWER- REFUSE DISPOSAL	602-49450-384	131.99
RUNNINGS SUPPLY, INC	2026 RUNNINGS MARCH	04/07/2026	Sewer	602-49450-404	3.39
RUNNINGS SUPPLY, INC	2026 RUNNINGS MARCH	04/07/2026	Sewer	602-49450-404	34.99
US BANK	2026 US BANK MARCH	04/14/2026	RealVNC	602-49450-404	332.36
US BANK	2026 US BANK MARCH	04/14/2026	State Supply Sales	602-49450-404	324.93
ADVANTAGE COLLECTION PR	00020783-8	04/07/2026	UNCOLLECTIBLE	602-49450-432	101.04
US BANK	2026 US BANK MARCH	04/14/2026	OPEN VPN	602-49450-444	42.00
Activity 49450 - Sewer Total:					21,575.42
Fund 602 - SEWER Total:					21,575.42

Fund: 604 - ELECTRIC

ELECTRIC FUND	# 768 RETURN	04/06/2026	ELECTRIC- INVENTORY	604-14200	2.85
WESCO DISTRIBUTION, INC	679572	04/03/2026	ELECTRIC- INVENTORY	604-14200	34,699.64
GORDON & MIRANDA BAUM	00028674-2	04/08/2026	ELECTRIC PREPAYMENT REFU	604-22000	300.00
WINDOM LIQUIDATION LLC	00031535-1	04/08/2026	ELECTRIC PREPAYMENT REFU	604-22000	300.00
CUTTER & SHAILA GARLOFF	00044845-3	04/08/2026	ELECTRIC PREPAYMENT REFU	604-22000	300.00
TALON J REHNELT	00060207-5	04/08/2026	ELECTRIC PREPAYMENT REFU	604-22000	48.16
					35,650.65

Activity: 49550 - Electric

WEX BANK	111611848	04/07/2026	MOTOR FUEL - MARCH 2026	604-49550-212	576.75
DICKS WELDING INC	75585	04/08/2026	ELECTRIC- OTHER OPERATING	604-49550-217	86.40
DICKS WELDING INC	75585	04/08/2026	ELECTRIC- OTHER OPERATING	604-49550-217	86.24
DEPARTMENT OF ENERGY	BFPB000800326	04/13/2026	ELECTRIC- MERCHANDISE FOR	604-49550-263	81,687.60
mPOWER TECHNOLOGIES, IN	6706	04/03/2026	ELECTRIC- ENG/SURVEYING F	604-49550-303	562.50
SKARSHAUG TESTING LAB	294208	04/03/2026	ELECTRIC- LAB TESTING	604-49550-310	530.83
JM TEST SYSTEMS, INC	S981582-IN	04/14/2026	ELECTRIC- LAB TESTING	604-49550-310	2,050.00
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	604-49550-321	51.63
INNOVATIVE SYSTEMS LLC	INV-31330	04/07/2026	INVOICE POSTAGE	604-49550-322	302.26
OZ GROUP INC	5073176-040126	04/03/2026	ELECTRIC- DISPTACHING	604-49550-325	79.82
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	604-49550-326	114.66
INNOVATIVE SYSTEMS LLC	INV-30900	04/07/2026	BILLING SYSTEM SOFTWARE	604-49550-326	2,176.49
INNOVATIVE SYSTEMS LLC	INV-30900	04/07/2026	BILLING SYSTEM SOFTWARE	604-49550-326	1,035.00
INNOVATIVE SYSTEMS LLC	INV-31330	04/07/2026	INVOICE PROCESSING	604-49550-326	161.36
US BANK	2026 US BANK MARCH	04/14/2026	OPEN VPN	604-49550-334	84.00
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	604-49550-381	127.53
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	604-49550-382	44.88
MN ENERGY RESOURCES	5862634525	04/03/2026	ENERGY RESOURCES	604-49550-383	544.62
HOMETOWN SANITATION SER	0000655627	04/13/2026	ELECTRIC - REFUSE DISPOSAL	604-49550-384	127.99
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	604-49550-385	92.33
AMAZON CAPITAL SERVICES, I	13YH-QTG9-HQDC	04/13/2026	ELECTRIC-MAINTENANCE - ST	604-49550-402	251.06
RUNNINGS SUPPLY, INC	2026 RUNNINGS MARCH	04/07/2026	Electric	604-49550-402	123.12
BORDER STATES	932253089	04/13/2026	ELECTRIC- MAINTENANCE - ST	604-49550-402	738.34
WINDOM TOWING LLC	17890	04/08/2026	ELECTRIC- MAINTENANCE - RE	604-49550-404	228.43
RD OFFUTT COMPANY	P4504404	04/03/2026	ELECTRIC- MAINTENANCE - RE	604-49550-404	1,462.38
ALTEC INDUSTRIES, INC.	52030421	04/14/2026	ELECTRIC- VEHICLE MAINT.	604-49550-405	482.63
ELECTRIC FUND	# 1160	04/03/2026	ELECTRIC- MAINTENANCE - DI	604-49550-408	266.31
ELECTRIC FUND	# 1161	04/06/2026	ELECTRIC- MAINTENANCE - DI	604-49550-408	2.12
AMAZON CAPITAL SERVICES, I	1YCJ-91WC-CYDM	04/13/2026	ELECTRIC- MAINTENANCE - U	604-49550-409	28.49
SPRINGFIELD ELECTRIC SUPPL	S011837945.001	04/06/2026	ELECTRIC- MAINTENANCE - U	604-49550-409	374.94
ZIEGLER, INC.	IN002361346	04/08/2026	ELECTRIC-MAINTENANCE - GE	604-49550-410	40,120.00
ZIEGLER, INC.	IN002363365	04/13/2026	ELECTRIC- MAINTENANCE - G	604-49550-410	10,588.24
ZIEGLER, INC.	IN002363411	04/13/2026	ELECTRIC- MAINTENANCE - G	604-49550-410	12,954.40
ADVANTAGE COLLECTION PR	00020783-8	04/07/2026	UNCOLLECTIBLE	604-49550-432	44.54
Activity 49550 - Electric Total:					158,187.89
Fund 604 - ELECTRIC Total:					193,838.54

Expense Approval Report

Payment Dates: 4/4/2026 - 4/17/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 609 - LIQUOR STORE					
Activity: 49751 - Liquor Store					
RITA HACKER -CREATIVE DESI	885	04/08/2026	LIQUOR STORE- OTHER OPERA	609-49751-217	1,107.00
A & B BUSINESS	IN1355231	04/08/2026	MAINTENANCE CONTRACT	609-49751-217	26.25
VINOCOPIA, INC	0392624-IN	04/08/2026	LIQ	609-49751-251	142.75
VINOCOPIA, INC	0392625-IN	04/08/2026	LIQUOR STORE- LIQUOR	609-49751-251	130.50
JOHNSON BROS.	1022793	04/06/2026	LIQUOR STORE- LIQUOR-FREI	609-49751-251	810.68
DOLL DISTRIBUTING, LLC	2003219	04/06/2026	LIQUOR STORE- LIQUOR-BEER	609-49751-251	34.47
SOUTHERN GLAZER'S OF MN	2742114	04/06/2026	LIQUOR STORE- LIQUOR- FREI	609-49751-251	389.48
BEVERAGE WHOLESALERS	428400	04/06/2026	LIQUOR STORE- LIQUOR-BEER	609-49751-251	470.00
SOUTHERN GLAZER'S OF MN	5137881	04/06/2026	LIQUOR STORE- LIQUOR- FREI	609-49751-251	2,322.84
SOUTHERN GLAZER'S OF MN	5138511	04/06/2026	LIQUOR STORE- LIQUOR- FREI	609-49751-251	81.20
SOUTHERN GLAZER'S OF MN	5138512	04/06/2026	LIQUOR STORE- LIQUOR- FREI	609-49751-251	3,089.52
SOUTHERN GLAZER'S OF MN	5138513	04/06/2026	LIQUOR STORE- LIQUOR-FREI	609-49751-251	76.00
PHILLIPS WINE & SPIRITS	5151047	04/06/2026	LIQUOR STORE-LIQUOR-FREIG	609-49751-251	2,264.00
PHILLIPS WINE & SPIRITS	577011	04/08/2026	LIQUOR STORE- LIQUOR - WI	609-49751-251	-14.96
DOLL DISTRIBUTING, LLC	2003215	04/06/2026	LIQUOR STORE- BEER	609-49751-252	15.57
DOLL DISTRIBUTING, LLC	2003219	04/06/2026	LIQUOR STORE- LIQUOR-BEER	609-49751-252	4,648.40
ARTISAN BEER COMPANY	3843387	04/06/2026	LIQUOR STORE- BEER	609-49751-252	59.65
BEVERAGE WHOLESALERS	428400	04/06/2026	LIQUOR STORE- LIQUOR-BEER	609-49751-252	6,598.35
BEVERAGE WHOLESALERS	428412	04/06/2026	LIQUOR STORE- BEER-FREIGH	609-49751-252	190.00
DOLL DISTRIBUTING, LLC	921207	04/06/2026	LIQUOR STORE- NEER	609-49751-252	-127.70
DOLL DISTRIBUTING, LLC	921208	04/06/2026	LIQUOR STORE- BEER	609-49751-252	-21.65
VINOCOPIA, INC	0392624-IN	04/08/2026	LIQUOR STORE- LIQUOR-WIN	609-49751-253	160.00
JOHNSON BROS.	1022794	04/06/2026	LIQUOR STORE- WINE- SOFT D	609-49751-253	1,306.00
DOLL DISTRIBUTING, LLC	2003219	04/06/2026	LIQUOR STORE- LIQUOR-BEER	609-49751-253	33.60
SOUTHERN GLAZER'S OF MN	5138514	04/06/2026	LIQUOR STORE- WINE-FREIGH	609-49751-253	815.42
PHILLIPS WINE & SPIRITS	5151048	04/06/2026	LIQUOR STORE- WINE- FREIG	609-49751-253	273.75
PHILLIPS WINE & SPIRITS	577011	04/08/2026	LIQUOR STORE- LIQUOR - WI	609-49751-253	-2.52
ATLANTIC COCA-COLA	1000056948	04/06/2026	LIQUOR STORE- SOFT DRINKS	609-49751-254	223.37
JOHNSON BROS.	1022794	04/06/2026	LIQUOR STORE- WINE- SOFT D	609-49751-254	37.00
BEVERAGE WHOLESALERS	428400	04/06/2026	LIQUOR STORE- LIQUOR-BEER	609-49751-254	270.00
RED BULL DISTRIBUTION CO, I	5022235773	04/06/2026	LIQUOR STORE- SOFT DRINKS	609-49751-254	156.22
ARTISAN BEER COMPANY	3843388	04/06/2026	LIQUOR STORE- THC	609-49751-258	360.20
GLOBAL RESERVE LLC	ORD-24772	04/08/2026	LIQUOR STORE-THC	609-49751-258	228.00
DOLL DISTRIBUTING, LLC	2003219	04/06/2026	LIQUOR STORE- LIQUOR-BEER	609-49751-259	277.60
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	609-49751-321	226.90
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	609-49751-326	94.66
VINOCOPIA, INC	0392624-IN	04/08/2026	LIQUOR STORE- LIQUOR-WIN	609-49751-333	7.50
JOHNSON BROS.	1022793	04/06/2026	LIQUOR STORE- LIQUOR-FREI	609-49751-333	17.08
JOHNSON BROS.	1022794	04/06/2026	LIQUOR STORE- WINE- SOFT D	609-49751-333	47.15
DOLL DISTRIBUTING, LLC	2003219	04/06/2026	LIQUOR STORE- LIQUOR-BEER	609-49751-333	7.00
SOUTHERN GLAZER'S OF MN	2742114	04/06/2026	LIQUOR STORE- LIQUOR- FREI	609-49751-333	6.15
BEVERAGE WHOLESALERS	428412	04/06/2026	LIQUOR STORE- BEER-FREIGH	609-49751-333	5.00
SOUTHERN GLAZER'S OF MN	5137881	04/06/2026	LIQUOR STORE- LIQUOR- FREI	609-49751-333	61.50
SOUTHERN GLAZER'S OF MN	5138511	04/06/2026	LIQUOR STORE- LIQUOR- FREI	609-49751-333	2.05
SOUTHERN GLAZER'S OF MN	5138512	04/06/2026	LIQUOR STORE- LIQUOR- FREI	609-49751-333	54.32
SOUTHERN GLAZER'S OF MN	5138513	04/06/2026	LIQUOR STORE- LIQUOR-FREI	609-49751-333	2.05
SOUTHERN GLAZER'S OF MN	5138514	04/06/2026	LIQUOR STORE- WINE-FREIGH	609-49751-333	28.70
PHILLIPS WINE & SPIRITS	5151047	04/06/2026	LIQUOR STORE-LIQUOR-FREIG	609-49751-333	24.60
PHILLIPS WINE & SPIRITS	5151048	04/06/2026	LIQUOR STORE- WINE- FREIG	609-49751-333	12.30
NEXT STEP BROADCASTING IN	26030347	04/06/2026	LIQUOR STORE- ADVERTISING	609-49751-340	127.50
NEXT STEP BROADCASTING IN	26030348	04/06/2026	LIQUOR STORE- ADVERTISING	609-49751-340	51.00
NEXT STEP BROADCASTING IN	26030349	04/06/2026	LIQUOR STORE- ADVERTISING	609-49751-340	212.16
NEXT STEP BROADCASTING IN	26030350	04/06/2026	LIQUOR STORE- ADVERTISING	609-49751-340	40.80
NEXT STEP BROADCASTING IN	26030351	04/06/2026	LIQUOR STORE- ADVERTISING	609-49751-340	204.00
NEXT STEP BROADCASTING IN	26030352	04/06/2026	LIQUOR STORE- ADVERTISING	609-49751-340	127.50
CITIZEN PUBLISHING CO	MARCH 2026	04/07/2026	ADVERTISING	609-49751-340	138.10
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	609-49751-381	965.20
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	609-49751-382	26.81

Expense Approval Report

Payment Dates: 4/4/2026 - 4/17/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN ENERGY RESOURCES	5862634525	04/03/2026	ENERGY RESOURCES	609-49751-383	217.18
HOMETOWN SANITATION SER	0000655625	04/13/2026	LIQUOR STORE- REFUSE DISP	609-49751-384	210.98
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	609-49751-385	59.68
US BANK	2026 US BANK MARCH	04/14/2026	City Hive	609-49751-433	50.19
Activity 49751 - Liquor Store Total:					29,459.05
Fund 609 - LIQUOR STORE Total:					29,459.05

Fund: 614 - TELECOM

INTERNAL REVENUE SERVICE	APRIL 2026	04/14/2026	EXCISE TAX POSTING - BI-WEE	614-20201	250.00
INTERNAL REVENUE SERVICE	MARCH 2026 FINAL	04/14/2026	EXCISE TAX POSTING	614-20201	62.99
MN 9-1-1 PROGRAM	MARCH 2026	04/15/2026	911 SERVICE	614-20206	707.18
					1,020.17

Activity: 49870 - Telecom

CITY LAUNDERING CO.	2225001	04/14/2026	TELECOM - CLEANING/SUPPLI	614-49870-211	28.92
WEX BANK	111611848	04/07/2026	MOTOR FUEL - MARCH 2026	614-49870-212	317.47
AMAZON CAPITAL SERVICES, I	19CW-G13Y-7CDJ	04/03/2026	TELECOM- OTHER OPERATING	614-49870-217	221.69
US BANK	2026 US BANK MARCH	04/14/2026	OPEN VPN	614-49870-217	336.00
A & B BUSINESS	IN1355231	04/08/2026	MAINTENANCE CONTRACT	614-49870-217	57.64
JONATHAN ENGSTROM	534	04/03/2026	TELECOM-CONSULTING & AU	614-49870-301	1,700.00
JONATHAN ENGSTROM	536	04/03/2026	TELECOM-CONSULTING & AU	614-49870-301	1,700.00
JONATHAN ENGSTROM	538	04/13/2026	TELECOM- CONSULTING & AU	614-49870-301	1,700.00
OLSEN THIELEN & CO.,LTD	103078	04/03/2026	TELECOM- LEGAL FEES	614-49870-304	237.50
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	614-49870-321	210.03
INNOVATIVE SYSTEMS LLC	INV-31330	04/07/2026	INVOICE POSTAGE	614-49870-322	302.26
INNOVATIVE SYSTEMS LLC	INV-30900	04/07/2026	BILLING SYSTEM SOFTWARE	614-49870-326	2,426.50
INNOVATIVE SYSTEMS LLC	INV-30900	04/07/2026	BILLING SYSTEM SOFTWARE	614-49870-326	1,035.00
INNOVATIVE SYSTEMS LLC	INV-31330	04/07/2026	INVOICE PROCESSING	614-49870-326	161.36
NEUSTAR INFORMATION SERV	L-0000053892	04/14/2026	TELECOM - DATA PROCESSING	614-49870-326	8.75
NEXT STEP BROADCASTING IN	26030423	04/03/2026	TELECOM- ADVERTISING	614-49870-340	79.05
NEXT STEP BROADCASTING IN	26030424	04/03/2026	TELECOM- ADVERTISING	614-49870-340	79.05
CITIZEN PUBLISHING CO	MARCH 26	04/13/2026	TELECOM- ADVERTISING	614-49870-340	189.90
CITIZEN PUBLISHING CO	MARCH 2026	04/07/2026	ADVERTISING	614-49870-350	432.40
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	614-49870-381	2,075.20
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	614-49870-382	22.41
MN ENERGY RESOURCES	5862634525	04/03/2026	ENERGY RESOURCES	614-49870-383	146.63
HOMETOWN SANITATION SER	0000655628	04/13/2026	TELECOM-REFUSE DISPOSAL	614-49870-384	115.98
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	614-49870-385	46.06
ENTERPRISE FM TRUST	613153-040326	04/14/2026	AIRPORT-TELECOM-POLICE- V	614-49870-419	537.16
CONSOLIDATED COMMUNICA	04/01/2026-04/30/2026	04/14/2026	TELECOM- SUBSCRIBER FEES	614-49870-442	1,459.95
ARVIG ENTERPRISES, INC	355824	04/13/2026	TELECOM-SUBSCRIBER FEES	614-49870-442	179.00
MANKATO NETWORKS, LLC	390677	04/14/2026	TELECOM - INTERNET EXPENS	614-49870-442	1,803.75
CONSOLIDATED CALL CENTER	28845	04/13/2026	TELECOM- SWITCH FEES	614-49870-445	125.02
FIBER MINNESOTA LLC	3982	04/14/2026	TELECOM - SWITCH FEES	614-49870-445	300.00
1623 FARNAM LLC	00013022	04/13/2026	TELECOM-INTERNET EXPENSE	614-49870-447	200.00
US BANK	2026 US BANK MARCH	04/14/2026	Dream Host Web Hosting	614-49870-447	208.50
ZAYO GROUP, LLC	2026040045189	04/10/2026	TELECOM - INTERNET EXPENS	614-49870-447	1,950.00
MANKATO NETWORKS, LLC	390662	04/14/2026	TELECOM - INTERNET EXPENS	614-49870-447	1,342.42
MANKATO NETWORKS, LLC	390677	04/14/2026	TELECOM - INTERNET EXPENS	614-49870-447	975.00
HURRICANE ELECTRIC LLC	98580932-IN	04/03/2026	TELECOM- INTERNET EXPENS	614-49870-447	4,100.00
GOLDEN WEST TECH & INT SO	40002546	04/03/2026	TELECOM-ON CALL SUPPORT	614-49870-448	138.98
ONVOY, LLC dba INTELIGENT	642466	04/10/2026	TELECOM - CALL COMPLETIO	614-49870-451	130.79
ONVOY, LLC dba INTELIGENT	642524	04/10/2026	TELECOM - CALL COMPLETIO	614-49870-451	91.24
Activity 49870 - Telecom Total:					27,171.61
Fund 614 - TELECOM Total:					28,191.78

Fund: 615 - ARENA

Activity: 49850 - Arena

RUNNINGS SUPPLY, INC	2026 RUNNINGS MARCH	04/07/2026	Arena	615-49850-215	19.99
CULLIGAN	171-00512611-9 3/31/2026	04/08/2026	ARENA- OTHER OPERATING S	615-49850-217	499.40
RUNNINGS SUPPLY, INC	2026 RUNNINGS MARCH	04/07/2026	Arena	615-49850-217	35.96
A & B BUSINESS	IN1355231	04/08/2026	MAINTENANCE CONTRACT	615-49850-217	40.83

Expense Approval Report

Payment Dates: 4/4/2026 - 4/17/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	615-49850-321	127.72
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	615-49850-326	395.00
US BANK	2026 US BANK MARCH	04/14/2026	Canva Pro	615-49850-340	119.99
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	615-49850-381	7,058.96
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	615-49850-382	223.99
MN ENERGY RESOURCES	5862634525	04/03/2026	ENERGY RESOURCES	615-49850-383	2,618.81
HOMETOWN SANITATION SER	0000655629	04/13/2026	ARENA-REFUSE DISPOSAL	615-49850-384	192.98
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	615-49850-385	107.23
Activity 49850 - Arena Total:					11,440.86
Fund 615 - ARENA Total:					11,440.86

Fund: 617 - M/P CENTER**Activity: 49860 - M/P Center**

US BANK	2026 US BANK MARCH	04/14/2026	Amazon	617-49860-211	60.90
US BANK	2026 US BANK MARCH	04/14/2026	Amazon	617-49860-211	47.55
US BANK	2026 US BANK MARCH	04/14/2026	Amazon	617-49860-211	130.94
US BANK	2026 US BANK MARCH	04/14/2026	Family Dollar	617-49860-217	26.99
MN DEPT OF EMPLY & ECON	4/8/2026	04/14/2026	UNEMPLOYMENT BENEFIT	617-49860-217	7.69
A & B BUSINESS	IN1355231	04/08/2026	MAINTENANCE CONTRACT	617-49860-217	110.25
DOLL DISTRIBUTING, LLC	2003235	04/07/2026	WCC/BEER-LIQUOR-FREIGHT	617-49860-251	117.55
DOLL DISTRIBUTING, LLC	2003235	04/07/2026	WCC/BEER-LIQUOR-FREIGHT	617-49860-252	155.40
DOLL DISTRIBUTING, LLC	2009143	04/14/2026	WCC/ COMM CENTER - BEER	617-49860-252	304.00
BEVERAGE WHOLESALERS	428399	04/07/2026	WCC/ BEER- FREIGHT	617-49860-252	202.70
ATLANTIC COCA-COLA	1000056957	04/07/2026	WCC- SOFT DRINKS & MIXES	617-49860-254	105.68
ATLANTIC COCA-COLA	5539356	04/07/2026	WCC- SOFT DRINKS & MIXES	617-49860-254	100.87
US BANK	2026 US BANK MARCH	04/14/2026	HyVee	617-49860-259	8.48
US BANK	2026 US BANK MARCH	04/14/2026	HyVee	617-49860-259	39.92
US BANK	2026 US BANK MARCH	04/14/2026	HyVee	617-49860-259	28.95
US BANK	2026 US BANK MARCH	04/14/2026	Amazon	617-49860-261	35.79
US BANK	2026 US BANK MARCH	04/14/2026	Amazon	617-49860-261	35.79
US BANK	2026 US BANK MARCH	04/14/2026	Amazon	617-49860-261	129.55
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	617-49860-321	60.00
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	617-49860-326	543.33
DOLL DISTRIBUTING, LLC	2003235	04/07/2026	WCC/BEER-LIQUOR-FREIGHT	617-49860-333	7.00
DOLL DISTRIBUTING, LLC	2009143	04/14/2026	WCC/ COMM CENTER - BEER	617-49860-333	7.00
BEVERAGE WHOLESALERS	428399	04/07/2026	WCC/ BEER- FREIGHT	617-49860-333	5.00
NEXT STEP BROADCASTING IN	26030418	04/08/2026	WCC/ ADVERTISING	617-49860-340	56.10
NEXT STEP BROADCASTING IN	26030419	04/08/2026	WCC/ ADVERTISING	617-49860-340	56.10
COMMUNITY FIRST BROADCA	26031380	04/08/2026	WCC/ADVERTISING	617-49860-340	126.00
CITIZEN PUBLISHING CO	MARCH 2026	04/07/2026	ADVERTISING	617-49860-340	189.50
CITIZEN PUBLISHING CO	MARCH 2026	04/07/2026	ADVERTISING	617-49860-340	276.20
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	617-49860-381	997.98
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	617-49860-382	56.05
MN ENERGY RESOURCES	5862634525	04/03/2026	ENERGY RESOURCES	617-49860-383	1,156.09
HOMETOWN SANITATION SER	0000655630	04/13/2026	COMMUNITY CENTER-REFUSE	617-49860-384	288.96
ELECTRIC FUND	April 2026 City Utilities	04/09/2026	MONTHLY UTILITY	617-49860-385	135.09
DICKS WELDING INC	75488	04/06/2026	WCC/MAINTENANCE - STRUC	617-49860-402	30.72
US BANK	2026 US BANK MARCH	04/14/2026	Amazon	617-49860-404	17.14
INDOFF, INC	3851921	04/03/2026	WCC/MAINTENANCE - GROU	617-49860-406	35.00
Activity 49860 - M/P Center Total:					5,692.26
Fund 617 - M/P CENTER Total:					5,692.26

Fund: 700 - PAYROLL

Internal Revenue Service-Payr	INV0002787	04/17/2026	Federal Tax Withholding	700-21701	11,805.00
MN Department of Revenue -	INV0002788	04/17/2026	State Withholding	700-21702	6,629.16
Internal Revenue Service-Payr	INV0002787	04/17/2026	Social Security	700-21703	15,334.28
MN Pera	INV0002785	04/17/2026	PERA	700-21704	17,669.42
MN Pera	INV0002785	04/17/2026	PERA	700-21704	10,158.04
MN Pera	INV0002785	04/17/2026	PERA	700-21704	675.26
MN State Deferred	INV0002786	04/17/2026	Deferred Roth	700-21705	1,172.00
MN State Deferred	INV0002786	04/17/2026	Deferred Compensation	700-21705	3,055.00

Expense Approval Report

Payment Dates: 4/4/2026 - 4/17/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
STATE OF MINNESOTA MANA	1623190 MAY 2026	04/14/2026	HEALTH / DENTAL INSURANCE	700-21706	28,146.64
NECA IBEW FAMILY MEDICAL	MAY 2026	04/14/2026	HEALTH INSURANCE	700-21706	48,689.14
LAW ENFORCEMENT LABOR S	APRIL 2026	04/03/2026	POLICE DEPT- UNION DUES	700-21708	584.00
Internal Revenue Service-Payr	INV0002787	04/17/2026	Medicare Withholding	700-21711	4,530.88
WEX Health Inc	4/1/2026	04/14/2026	FLEX SPENDING	700-21712	86.65
WEX Health Inc	4/14/2026	04/14/2026	FLEX SPENDING	700-21712	225.00
WEX Health Inc	4/2/2026	04/14/2026	FLEX SPENDING	700-21712	76.53
WEX Health Inc	4/6/2026	04/14/2026	FLEX SPENDING	700-21712	34.93
WEX Health Inc	4/8/2026	04/14/2026	FLEX SPENDING	700-21712	462.50
WEX Health Inc	INV0002784	04/17/2026	VEBA Employer Contribution	700-21720	4,623.46
WEX Health Inc	INV0002783	04/17/2026	HSA Employer Contribution	700-21722	3,250.05
WEX Health Inc	INV0002782	04/17/2026	HSA Employee Contribution	700-21723	831.17
STATE OF MINNESOTA MANA	1623190 MAY 2026	04/14/2026	HEALTH / DENTAL INSURANCE	700-21725	1,237.40
BLUE CROSS/BLUE SHIELD	260401208977	04/07/2026	VISION INSURANCE MARCH 2	700-21726	176.43
					159,452.94
Fund 700 - PAYROLL Total:					159,452.94
Grand Total:					791,283.41

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	43,323.31
211 - LIBRARY	4,984.52
225 - AIRPORT	5,577.44
230 - POOL	245.78
235 - AMBULANCE	15,593.81
250 - EDA GENERAL	1,404.46
309 - 2025 STREET PROJECT	405.00
313 - 2026 1ST AVENUE PROJECT	10,942.25
401 - GENERAL CAPITAL PROJECTS	235,012.33
601 - WATER	24,143.66
602 - SEWER	21,575.42
604 - ELECTRIC	193,838.54
609 - LIQUOR STORE	29,459.05
614 - TELECOM	28,191.78
615 - ARENA	11,440.86
617 - M/P CENTER	5,692.26
700 - PAYROLL	159,452.94
Grand Total:	791,283.41

Account Summary

Account Number	Account Name	Payment Amount
100-41110-304	Legal Fees	922.50
100-41110-326	Data Processing	27.51
100-41110-331	Travel Expense	218.95
100-41310-200	Office Supplies	45.13
100-41310-217	Other Operating Supplie	3,430.41
100-41310-308	Training & Registrations	425.00
100-41310-321	Telephone	92.13
100-41310-326	Data Processing	336.63
100-41310-350	Printing & Design	606.45
100-41310-433	Dues & Subscriptions	110.00
100-41310-444	License Fees	336.00
100-41910-217	Other Operating Supplie	143.77
100-41910-304	Legal Fees	1,305.00
100-41910-308	Training & Registrations	125.00
100-41910-321	Telephone	67.96
100-41910-350	Printing & Design	544.95
100-41910-435	Books and Pamphlets	152.80
100-41940-211	Cleaning Supplies	189.66
100-41940-381	Electric Utility	549.16
100-41940-382	Water Utility	85.12
100-41940-383	Gas Utility	974.45
100-41940-384	Refuse Disposal	124.98
100-41940-385	Sewer Utility	186.33
100-41940-406	Repairs & Maint - Groun	975.00
100-42120-200	Office Supplies	64.90
100-42120-212	Motor Fuels	2,522.93
100-42120-218	Uniforms	1,015.54
100-42120-308	Training & Registrations	224.45
100-42120-321	Telephone	28.99
100-42120-323	Radio Units	120.00
100-42120-334	Meals/Lodging	16.45
100-42120-350	Printing & Design	61.00
100-42120-405	Repairs & Maint - Vehicl	70.00
100-42120-419	Vehicle Lease	1,726.05
100-42120-433	Dues & Subscriptions	270.00
100-42220-212	Motor Fuels	301.46

Account Summary

Account Number	Account Name	Payment Amount
100-42220-215	Materials & Equipment	124.00
100-42220-217	Other Operating Supplie	119.20
100-42220-308	Training & Registrations	525.00
100-42220-321	Telephone	43.02
100-42220-334	Meals/Lodging	430.82
100-42220-381	Electric Utility	363.48
100-42220-382	Water Utility	16.45
100-42220-383	Gas Utility	796.62
100-42220-384	Refuse Disposal	50.00
100-42220-385	Sewer Utility	39.99
100-42220-404	Repairs & Maint - M&E	6,124.17
100-42220-406	Repairs & Maint - Groun	136.81
100-42500-381	Electric Utility	37.05
100-43100-212	Motor Fuels	3,858.95
100-43100-216	Chemicals and Chemical	629.80
100-43100-217	Other Operating Supplie	116.19
100-43100-224	Street Maint Materials	609.95
100-43100-321	Telephone	20.55
100-43100-381	Electric Utility	2,576.71
100-43100-382	Water Utility	21.58
100-43100-383	Gas Utility	826.26
100-43100-384	Refuse Disposal	126.98
100-43100-385	Sewer Utility	47.92
100-43100-404	Repairs & Maint - M&E	2,990.15
100-43210-432	Uncollectible	0.19
100-45120-217	Other Operating Supplie	20.21
100-45202-326	Data Processing	266.67
100-45202-381	Electric Utility	491.88
100-45202-382	Water Utility	20.07
100-45202-384	Refuse Disposal	744.63
100-45202-385	Sewer Utility	55.24
100-45202-402	Repairs & Maint - Struct	2,669.44
100-45202-404	Repairs & Maint - M&E	5.58
100-45202-406	Repairs & Maint - Groun	21.09
211-45501-200	Office Supplies	7.99
211-45501-217	Other Operating Supplie	164.12
211-45501-321	Telephone	164.45
211-45501-326	Data Processing	95.00
211-45501-350	Printing & Design	254.25
211-45501-381	Electric Utility	229.77
211-45501-382	Water Utility	21.22
211-45501-383	Gas Utility	2,168.25
211-45501-385	Sewer Utility	46.73
211-45501-402	Repairs & Maint - Struct	773.05
211-45501-433	Dues & Subscriptions	39.00
211-45501-435	Books and Pamphlets	961.92
211-45501-480	Other Miscellaneous	58.77
225-45127-200	Office Supplies	34.00
225-45127-406	Repairs & Maint - Groun	469.35
225-45127-419	Vehicle Lease	274.09
225-49950-500	Capital Outlay	4,800.00
230-45124-217	Other Operating Supplie	153.54
230-45124-381	Electric Utility	37.00
230-45124-385	Sewer Utility	55.24
235-42153-212	Motor Fuels	3,604.28
235-42153-217	Other Operating Supplie	697.85
235-42153-261	Other Merchandise-Med	1,643.00
235-42153-308	Training & Registrations	215.00

Account Summary

Account Number	Account Name	Payment Amount
235-42153-312	Nursing	2,651.13
235-42153-321	Telephone	443.54
235-42153-326	Data Processing	4,011.66
235-42153-334	Meals/Lodging	131.16
235-42153-381	Electric Utility	242.32
235-42153-382	Water Utility	10.96
235-42153-383	Gas Utility	531.09
235-42153-384	Refuse Disposal	49.99
235-42153-385	Sewer Utility	26.66
235-42153-404	Repairs & Maint - M&E	1,089.00
235-42153-405	Repairs & Maint - Vehicl	114.70
235-42153-406	Repairs & Maint - Groun	109.47
235-42153-435	Books and Pamphlets	22.00
250-46520-217	Other Operating Supplie	143.77
250-46520-304	Legal Fees	930.00
250-46520-321	Telephone	67.96
250-46520-340	Advertising & Promotion	150.00
250-46520-381	Electric Utility	112.73
309-41000-303	Engineering and Surveyi	405.00
313-41000-303	Engineering and Surveyi	10,942.25
401-49950-500	Capital Outlay - Office	10,215.00
401-49950-503	Capital Outlay - Streets	224,236.00
401-49950-504	Capital Outlay - Parks	561.33
601-49400-212	Motor Fuels	379.39
601-49400-217	Other Operating Supplie	132.06
601-49400-310	Lab Testing	94.98
601-49400-321	Telephone	51.66
601-49400-322	Postage	302.26
601-49400-326	Data Processing	1,865.37
601-49400-381	Electric Utility	4,939.56
601-49400-382	Water Utility	21.02
601-49400-383	Gas Utility	919.53
601-49400-385	Sewer Utility	46.06
601-49400-386	Landfill	1,127.31
601-49400-404	Repairs & Maint - M&E	20.76
601-49400-408	Repairs & Maint - Distrib	32.40
601-49400-432	Uncollectible	250.30
601-49400-443	Intergovernmental Fees	7,979.00
601-49400-444	License Fees	42.00
601-49950-500	Capital Outlay	5,940.00
602-49450-212	Motor Fuels	335.96
602-49450-216	Chemicals and Chemical	2,232.16
602-49450-217	Other Operating Supplie	133.68
602-49450-310	Lab Testing	1,310.40
602-49450-321	Telephone	174.80
602-49450-322	Postage	302.25
602-49450-326	Data Processing	1,865.37
602-49450-381	Electric Utility	10,482.45
602-49450-382	Water Utility	154.21
602-49450-383	Gas Utility	3,613.44
602-49450-384	Refuse Disposal	131.99
602-49450-404	Repairs & Maint - M&E	695.67
602-49450-432	Uncollectible	101.04
602-49450-444	License Fees	42.00
604-14200	Inventory	34,702.49
604-22000	Prepayments	948.16
604-49550-212	Motor Fuels	576.75
604-49550-217	Other Operating Supplie	172.64

Account Summary

Account Number	Account Name	Payment Amount
604-49550-263	Merchandise for Resale -	81,687.60
604-49550-303	Engineering and Surveyi	562.50
604-49550-310	Lab Testing	2,580.83
604-49550-321	Telephone	51.63
604-49550-322	Postage	302.26
604-49550-325	Dispatching	79.82
604-49550-326	Data Processing	3,487.51
604-49550-334	Meals/Lodging	84.00
604-49550-381	Electric Utility	127.53
604-49550-382	Water Utility	44.88
604-49550-383	Gas Utility	544.62
604-49550-384	Refuse Disposal	127.99
604-49550-385	Sewer Utility	92.33
604-49550-402	Repairs & Maint - Struct	1,112.52
604-49550-404	Repairs & Maint - M&E	1,690.81
604-49550-405	Repairs & Maint - Vehicl	482.63
604-49550-408	Repairs & Maint - Distrib	268.43
604-49550-409	Repairs & Maint - Utilitie	403.43
604-49550-410	Repairs & Maint - Gener	63,662.64
604-49550-432	Uncollectible	44.54
609-49751-217	Other Operating Supplie	1,133.25
609-49751-251	Liquor	9,796.48
609-49751-252	Beer	11,362.62
609-49751-253	Wine	2,586.25
609-49751-254	Soft Drinks & Mix	686.59
609-49751-258	Liquor Store THC	588.20
609-49751-259	Non- Alcoholic	277.60
609-49751-321	Telephone	226.90
609-49751-326	Data Processing	94.66
609-49751-333	Freight and Express	275.40
609-49751-340	Advertising & Promotion	901.06
609-49751-381	Electric Utility	965.20
609-49751-382	Water Utility	26.81
609-49751-383	Gas Utility	217.18
609-49751-384	Refuse Disposal	210.98
609-49751-385	Sewer Utility	59.68
609-49751-433	Dues & Subscriptions	50.19
614-20201	Excise Tax Payable	312.99
614-20206	911 988 TAP & TACIP Fe	707.18
614-49870-211	Cleaning Supplies	28.92
614-49870-212	Motor Fuels	317.47
614-49870-217	Other Operating Supplie	615.33
614-49870-301	Auditing & Consulting Se	5,100.00
614-49870-304	Legal Fees	237.50
614-49870-321	Telephone	210.03
614-49870-322	Postage	302.26
614-49870-326	Data Processing	3,631.61
614-49870-340	Advertising & Promotion	348.00
614-49870-350	Printing & Design	432.40
614-49870-381	Electric Utility	2,075.20
614-49870-382	Water Utility	22.41
614-49870-383	Gas Utility	146.63
614-49870-384	Refuse Disposal	115.98
614-49870-385	Sewer Utility	46.06
614-49870-419	Vehicle Lease	537.16
614-49870-442	Subscriber Fees	3,442.70
614-49870-445	Switch Fees	425.02
614-49870-447	Internet Expense	8,775.92

Account Summary

Account Number	Account Name	Payment Amount
614-49870-448	On-Call Support	138.98
614-49870-451	Call Completion	222.03
615-49850-215	Materials & Equipment	19.99
615-49850-217	Other Operating Supplie	576.19
615-49850-321	Telephone	127.72
615-49850-326	Data Processing	395.00
615-49850-340	Advertising & Promotion	119.99
615-49850-381	Electric Utility	7,058.96
615-49850-382	Water Utility	223.99
615-49850-383	Gas Utility	2,618.81
615-49850-384	Refuse Disposal	192.98
615-49850-385	Sewer Utility	107.23
617-49860-211	Cleaning Supplies	239.39
617-49860-217	Other Operating Supplie	144.93
617-49860-251	Liquor	117.55
617-49860-252	Beer	662.10
617-49860-254	Soft Drinks & Mix	206.55
617-49860-259	Non- Alcoholic	77.35
617-49860-261	Other Merchandise	201.13
617-49860-321	Telephone	60.00
617-49860-326	Data Processing	543.33
617-49860-333	Freight and Express	19.00
617-49860-340	Advertising & Promotion	703.90
617-49860-381	Electric Utility	997.98
617-49860-382	Water Utility	56.05
617-49860-383	Gas Utility	1,156.09
617-49860-384	Refuse Disposal	288.96
617-49860-385	Sewer Utility	135.09
617-49860-402	Repairs & Maint - Struct	30.72
617-49860-404	Repairs & Maint - M&E	17.14
617-49860-406	Repairs & Maint - Groun	35.00
700-21701	Federal Withholding	11,805.00
700-21702	State Withholding	6,629.16
700-21703	FICA Tax Withholding	15,334.28
700-21704	PERA Contributions	28,502.72
700-21705	Retirement	4,227.00
700-21706	Medical Insurance	76,835.78
700-21708	PD Union Dues	584.00
700-21711	Medicare Tax Withholdi	4,530.88
700-21712	Flex Account	885.61
700-21720	VEBA Contributions	4,623.46
700-21722	HSA Contribution	3,250.05
700-21723	HSA Employee Contribu	831.17
700-21725	Dental Insurance	1,237.40
700-21726	Vision Insurance	176.43

Grand Total:

791,283.41 ✓

Project Account Summary

Project Account Key

None

Grand Total:

Payment Amount

791,283.41 ✓

791,283.41 ✓

MB

4-17-26

Windom Area Health



2027 Operating Plan

(Dollars in thousands)

	FY 2025 Actual	FY 2026 Budget	FY 2026 Projected	2027 Budget	Incr (Decr) from Proj	Var % from Proj
Patient Revenue						
Inpatient	8,966	6,900	6,900	7,000	100	1.4%
Outpatient	54,675	67,100	65,600	76,000	10,400	15.9%
Total Patient Revenue	63,641	74,000	72,500	83,000	10,500	14.5%
Total Deductions From Revenue	30,851	35,500	35,225	40,250	5,025	14.3%
	48%	48%	49%	48%		
Net Patient Revenue	32,790	38,500	37,275	42,750	5,475	14.7%
Other Operating Revenue	262	300	725	750	25	3.4%
Total Operating Revenue	33,052	38,800	38,000	43,500	5,500	14.5%
Operating Expenses						
Salaries & Wages	12,653	14,250	15,100	18,500	3,400	22.5%
Benefits	3,348	4,500	4,100	4,800	700	17.1%
Purchased Services	6,895	7,450	6,750	7,000	250	3.7%
Drugs & Pharmaceuticals	1,634	1,850	2,350	2,650	300	12.8%
Supplies	2,559	2,850	2,750	3,300	550	20.0%
Depreciation and Amortization	2,016	3,000	2,950	3,150	200	6.8%
Rent and Utilities	384	625	475	575	100	21.1%
Other Direct Expenses	1,238	1,950	1,300	1,500	200	15.4%
Interest	353	1,250	1,025	1,175	150	14.6%
Bad Debt Expense	743	850	750	850	100	13.3%
Total Operating Expenses	31,823	38,575	37,550	43,500	5,950	15.8%
Excess of Revenue Over Expenses from Operations	1,229	225	450	0	(450)	>(100%)
Operating Margin	3.7%	0.6%	1.2%	0.0%	-8.2%	>(100%)
EBIDA Margin	3,598	4,475	4,425	4,325	(100)	-2.3%
Non-Operating Income						
Investment Income	848	424	790	690	(100)	(12.7%)
Other Revenue (Expense)	248	427	10	10	0	0.0%
Total Non-Operating Income	1,096	850	800	700	(100)	(12.5%)
Excess of Revenue Over Expenses	2,326	1,075	1,250	700	(550)	(44.0%)

RESOLUTION #2026-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

AUTHORIZATION TO ACCEPT A DONATION IN MEMORY OF ANITA WINKEL TO THE WINDOM PUBLIC LIBRARY

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, the City of Windom has received a donation of \$180.00 in memory of Anita Winkel for the Windom Public Library; and

WHEREAS, the Donor requests that the donation be used to purchase a new book drop for the Library.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council accepts the donation of \$180.00 offered in memory of Anita Winkel to be used to purchase a new book drop.

Adopted by the Council this 21st day of April, 2026.

Hilary Mathis, Mayor

Attest: _____
Steven Nasby, City Administrator

RESOLUTION #2026-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

AUTHORIZATION TO ACCEPT A DONATION IN MEMORY OF OLIVE “OLLIE” VOLK TO THE WINDOM PUBLIC LIBRARY

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, the Family of Olive “Ollie” Volk are supporters of the City of Windom and specifically the Windom Public Library; and

WHEREAS, the City of Windom has received a donation of \$300.00 in memory of Olive “Ollie” Volk for the Windom Public Library; and

WHEREAS, the Donor requests that the donation be used to purchase a new book drop for the Library.

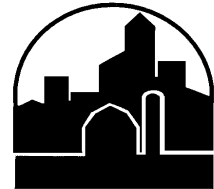
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council accepts the donation of \$300.00 from the Family of Olive “Ollie” Volk offered in her memory to be used to purchase a new book drop.

Adopted by the Council this 21st day of April, 2026.

Hilary Mathis, Mayor

Attest: _____
Steven Nasby, City Administrator

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: CITY COUNCIL
FROM: MATTHEW FAST, BUILDING & ZONING OFFICIAL
CC MEETING DATE: APRIL 21, 2026
RE: SECOND READING - PROPOSED NEW ORDINANCE – ADDING CITY CODE SUBSECTIONS and TITLE & SUMMARY (For Publication)
DEPT: BUILDING & ZONING
CONTACT: MATTHEW FAST (matthew.fast@windommn.com) (507-832-8660)

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action regarding a proposed new ordinance:

1. Approve, by Motion, the second reading of **Ordinance No. 205, 2nd Series** which includes minor revisions to various existing City Code sections and new language.
 2. Approve, by Motion, the proposed **Title & Summary for Ordinance No. 205, 2nd Series** for publication, in lieu of publishing the entire ordinance, **by at least a 4/5 vote of the Council.**
-

Issue Summary/Background

In summary, the purpose of Ordinance No. 205, 2nd Series is to amend the City Code to add language concerning improper storage of hazardous substances to Chapter 90, add language to clarify materials prohibited from burning in City limits in Subsection 90.02, add language concerning rank growth of volunteer trees, etc. in Subsection 90.04, add language to the definition of “Essential Services” in Chapter 152, add examples of storage and farm buildings in the permitted uses for the A-O (Agricultural Open Space) District, add a conditional use for a storage building in the R-3 (Multi-Family) District, and add examples of permitted home occupations and prohibited home occupations in Chapter 152.

The City Council approved the first reading of Ordinance No. 205, 2nd Series on April 7, 2026. No changes were requested by the City Council at the April 7th Meeting. The second reading is scheduled for April 21, 2026. At that time, the ordinance can be adopted.

Due to the cost for publication of lengthy ordinances, there is a provision in State Law which allows cities to publish a title and summary of an ordinance. A proposed Title and Summary is attached.

Pursuant to State law, the Council needs to **approve the text of the summary and determine that it clearly informs the public of the intent and effect of the ordinance.** **Approval of the Title and Summary requires a 4/5 vote of the Council.**

Fiscal Impact

There should be no fiscal impact to the City.

Attachments

1. Ordinance No. 205, 2nd Series (*without highlighting*);
2. Title & Summary of Ordinance No. 205, 2nd Series.

MF:mah

ORDINANCE NO. 205, 2ND SERIES

AN ORDINANCE OF THE CITY OF WINDOM, MINNESOTA, ADDING NEW LANGUAGE TO EXISTING CITY CODE SECTIONS AND ADDING NEW SUBSECTIONS

THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, ORDAINS:

WHEREAS, City Code Section 90.02, entitled “Public Nuisances Affecting Health”, needs to be amended to add language concerning improper storage of hazardous substances and burning of prohibited materials; and

WHEREAS, City Code Section 90.04, entitled “Public Nuisances Affecting Peace and Safety”, needs to be amended to add language concerning rank growth of vegetation; and

WHEREAS, the definition of “Essential Services” in City Code Section 152.002, entitled “Rules of Construction; Definitions”, needs to be amended and updated; and

WHEREAS, City Code Section 152.036, covering permitted uses in the A-O District, needs to be amended to clarify the use; and

WHEREAS, City Code Section 152.082, covering conditional uses in the R-3 District, needs to be amended to add another conditional use; and

WHEREAS, City Code Section 152.352, entitled “Permitted Home Occupations”, needs to be amended to provide examples of both permitted home occupations and prohibited home occupations for clarification purposes.

NOW, THEREFORE, THE CITY OF WINDOM, MINNESOTA, HEREBY AMENDS THE CITY CODE OF THE CITY OF WINDOM BY ADOPTING REVISIONS TO THE FOLLOWING CODE SECTIONS:

City Code Section 90.02, entitled “**Public Nuisances Affecting Health**”, outlines “acts, commissions, places, conditions and things” that are “specifically declared to be public health nuisances”.

1. **City Code Section 90.02** is amended to add the following language as a new Subsection:

(H) (1) The storage of grease, gasoline, diesel, oil, or fluids used in vehicles, recreational equipment, and landscape equipment or similar equipment; petroleum products; asphalt emulsion (sealcoating, etc.); cooking oils; animal fats, oils and grease; paints, varnishes, lacquers, glues, polishes, solvents, or similar products; or any other hazardous substances on private or public property in containers not approved for such storage such as, but not limited to, glass, plastic containers not designed or approved for such use, or in containers that are open or not properly sealed to prevent spillage or overflow or access by the public, animals, or birds.

2. **City Section 90.02** is amended by re-lettering the existing Subsection (H)(1) as (H)(2) and by re-lettering existing Subsection (H)(2) as (H)(3).

3. **Re-lettered City Code Section 90.02(H)(3)** is amended to re-letter the Subsection referenced in said Subsection as (H)(2).

4. **City Code Section 90.02** is amended to add the following language as a new Subsection:

(M) The burning of prohibited materials including, but not limited to, rubber, plastics, feces, animal remains, pallets, treated wood, chemically-treated materials, or other materials which produce excessive or noxious smoke, hazardous wastes, industrial solid waste, demolition debris, construction materials, salvage materials, motor vehicle parts, and garbage.

5. Existing City Code Section 90.04(J) is amended to delete the existing language and replace the existing language with the following language:

(J) Accumulations in the open of discarded or disused items including, but not limited to, machinery, household appliances, household furniture and flooring, consumer electronics (i.e. computer equipment, cell phones, TVs, other audio and/or visual equipment), any materials not designed for outdoor use, motor vehicle bodies or parts, tires, batteries, unused and/or discarded construction materials; accumulations of any materials in a manner conducive to the harboring of rats, mice, snakes or vermin; or the rank growth of vegetation among the items so accumulated; the rank growth of volunteer trees, bushes, brush, or other vegetation in the outdoor areas of the property or around buildings, structures, or vehicles; or accumulations in a manner creating fire, health or safety hazards;

6. City Code Section 152.002 is amended to update the definition to read as follows:

ESSENTIAL SERVICES. The erection, construction, maintenance, and operation by public utilities or municipal or other governmental agencies of underground, aboveground, or overhead communications, gas, electrical, steam or water transmission or distribution systems, water storage and treatment facilities, sewage collection and treatment facilities, storm sewer infrastructure, and roadways including, but not limited to, poles, wires, generation equipment, transformers, underground electrical lines, underground electric fuse cabinets, underground electric cable junction boxes, underground electric transformer boxes, underground fiber telecommunications lines, peds, CSA cabinets, Dmark boxes on homes and businesses, metering boxes and equipment, mains, water towers, holding tanks, drains, sewers, lift stations, generators, pipes, conduit cables, fire alarm boxes, traffic signals, hydrants, street signs, traffic control signs, and other similar equipment and accessories in connection therewith and buildings and enclosures to house equipment for these services, reasonably necessary for furnishing of adequate service by public utilities or municipal or other governmental agencies or for the public health or safety or general welfare; and the electrical, natural gas, solar, wind, hydro, geothermal, and other infrastructure necessary to provide power to operate utility services and essential services.

7. City Code Section 152.036(H) is amended to read as follows:

(H) Storage and farm buildings including, but not limited to, pole or wood-frame buildings to store machinery, seed, fertilizer and chemicals, animal feed, or other farm-related equipment and supplies; barns or buildings for animals, chickens and other fowl; bins and grain storage buildings, etc. This section does not include accessory structures.

8. City Code Section 152.082 is amended to add another conditional use as follows:

(R) Storage Building Containing Individual Units for Residential Storage Use (either exterior or interior access to units).

9. City Code Section 152.352 is amended to add two new Subsections:

(C) Permitted home occupations include, but are not limited to: An individual

bookkeeper, accountant, tax preparer, attorney, architect, engineer, land surveyor, financial advisor, insurance agent, real estate agent, photographer, cosmetologist or beautician, barber, interior designer, or massage therapist; desktop publishing; computer services; telemarketing; tutoring individual students; individual music, dance, or art lessons or fitness training; sewing and alterations; and child care.

(D) Prohibited home occupations include, but are not limited to: Service or maintenance, repairing, or painting of vehicles, boats, recreational equipment, small engines, or farm or business equipment; body shop work; motor vehicle towing; manufacturing; machining; welding; scrapping or salvaging of vehicle, landscaping equipment, or recreational vehicle parts; tattoo and body piercing; and other uses creating negative impacts on the surrounding neighborhood.

THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, FURTHER ORDAINS that all other existing provisions set forth in City Code Chapters 90 and 152 shall remain in full force and effect.

THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, FURTHER ORDAINS:

This ordinance, or an approved Title and Summary of this ordinance, shall be published in the COTTONWOOD COUNTY CITIZEN and this ordinance shall be effective immediately upon publication.

ADOPTED AND PASSED by the City Council of the City of Windom, Minnesota, this 21st day of April, 2026.

Hilary Mathis, Mayor

ATTEST:

Steven Nasby, City Administrator

1st Reading: April 7, 2026
2nd Reading: April 21, 2026
Adoption: April 21, 2026
Published: April 29, 2026

TITLE AND SUMMARY
OF
ORDINANCE NO. 205, 2ND SERIES

AN ORDINANCE OF THE CITY OF WINDOM, MINNESOTA, ADDING NEW LANGUAGE
TO EXISTING CITY CODE SECTIONS AND ADDING NEW SUBSECTIONS

THE CITY COUNCIL OF THE CITY OF WINDOM ORDAINS:

WHEREAS, it was necessary to amend and update specific chapters and sections of the City Code for the purposes set forth below.

NOW, THEREFORE, THE CITY OF WINDOM, MINNESOTA, HEREBY AMENDS THE CITY CODE OF THE CITY OF WINDOM BY ADOPTING REVISIONS TO THE FOLLOWING CODE SECTIONS.

The following is a summary of the Chapter, Section, Subsection Nos., and Titles in which revisions were made:

Chapter 90 – “Nuisances; Health and Safety”

1. Section 90.02: “Public Nuisances Affecting Health” – Add new Subsection on improper storage of hazardous substances as (H)(1) and renumbering subsequent subsections.
2. Section 90.02: Add new Subsection (M) setting forth examples of materials of which burning is prohibited.
3. Section 90.04: “Public Nuisances Affecting Peace and Safety” – Add language concerning rank growth of volunteer trees, etc. to Subsection 90.04(J).

Chapter 152 – “Zoning”

4. Section 152.002: Rules of Construction; Definitions” – Add new language to the definition of “Essential Services”.
5. Section 152.036: “Permitted Uses” (in “A-O Agricultural-Open Space District”) – Add new language to provide examples of “Storage and farm buildings”.
6. Section 152.082: “Conditional Uses” (in “R-3 Multi-Family Residential District”) – Add a new conditional use for “Storage Building”.
7. Section 152.352: “Permitted Home Occupations” – Add a new subsection to provide examples of “permitted home occupations”.
8. Section 152.352: Add a new subsection to provide examples of “prohibited home occupations”.

* * * * *

THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, FURTHER ORDAINS that all other existing provisions set forth in City Code Chapters 90 and 152 shall remain in full force and effect.

NOTICE: A COPY OF THE ENTIRE TEXT OF ORDINANCE NO. 205, 2ND SERIES AND A COPY OF THE AFFECTED SECTIONS AND CHAPTERS (as incorporated into Ordinance No.

205, 2nd Series) ARE AVAILABLE ON THE CITY’S WEBSITE AT www.windom-mn.com OR
PRINTED COPIES ARE AVAILABLE FOR INSPECTION BY ANY PERSON AT:

Building & Zoning Office
Windom City Hall, 444 9th Street
Windom, MN 56101

During regular office hours which begin on May 1st (Monday thru Friday - 7:30 a.m. to 4:00 p.m.)

AND AT: Windom Public Library
904 4th Avenue, Windom, MN 56101

During regular library hours: Monday – 9:00 a.m. to 7:00 p.m.
Tuesday thru Friday – 9:00 a.m. to 5:30 p.m.
Saturday – 9:00 a.m. to 12:00 p.m.

ORDINANCE NO. 205, 2ND SERIES:

1st Reading: City Council Meeting – April 7, 2026
2nd Reading & Adoption: City Council Meeting – April 21, 2026
Publication – Title and Summary & Effective Date: April 29, 2026

This “Title and Summary” approved for publication by the Windom City Council on April 21, 2026.

CITY OF WINDOM

By Hilary Mathis, Mayor

Attest: Steven Nasby, City Administrator

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Building & Zoning Office
DATE: April 21, 2026 (City Council Meeting Date)
RE: Planning Commission Recommendation – Application for Variances
DEPT: Building & Zoning
CONTACT: Matthew Fast, Building & Zoning Official, at 832-8660 or matthew.fast@windommn.com

Recommendations/Options/Action Requested

Approve, by Motion, the variance application, submitted by Gary Bennett and Barbara Bennett, for variances to allow construction of a garage addition on property located in two different subdivisions and to allow a reduction of the side yard setback for the garage addition to 5 feet.

Issue Summary/Background

Variance Application:

Applicants/Owners: **Gary Bennett & Barbara Bennett**

Address of Property: **901 Lakeview Avenue, Windom, MN**

Description: **Lot 1 of Nelson's Subdivision and the North 25 feet of the West 150 feet of the Rearrangement of Lakeview Memorial Addition to the Lakeview Cemetery, all in the City of Windom, Cottonwood County, Minnesota.**

Parcel ID#s: **Parcel Nos. 25-551-0010 & 25-222-0020**

City Code provides that a garage or accessory building can be constructed on an undeveloped lot adjoining the lot where the principal structure is located if the two parcels are combined under one Parcel No. The Applicants/Owners own adjoining parcels that are located in different subdivisions and wish to construct a garage addition on the lots. However, lots in different subdivisions cannot be combined under one Parcel No. As this was a new question, Staff consulted with City Attorney Ron Schramel and he advised that a variance could be used to allow the construction of the garage addition on these adjoining lots. The Applicants were also requesting a variance to reduce the side yard setback from 8 feet to 5 feet.

The Planning Commission recommended that these variances be approved.

The Minutes from the Planning Commission Meeting of April 14, 2026, set forth the discussion, motion, and findings of fact concerning the Planning Commission's recommendation to approve these requested variances.

Fiscal Impact

There should be no fiscal impact for the City.

Attachments

1. Zoning Application for Variances,
2. Planning Commission's Public Hearing Notice,
3. Beacon Aerial of the Property & Site Plan,
4. Floor Plan & Elevation Drawings.

CITY OF WINDOM, MINNESOTA

**444 9th Street
Windom, MN 56101
507-831-6125**

APPLICATION FOR CONSIDERATION OF ZONING/SUBDIVISION REQUEST

Applicant(s): Name(s) Gary & Barbara Bennett
Address 901 Lakeview Ave.
City Windom State MN Zip 56101 (Phone: 507-783-9321)

Owner(s): (If other than Applicant)

Name(s) _____
Address _____
City _____ State _____ Zip _____ (Phone: _____)

Property Address: 901 Lakeview Ave.

Legal Description of Property: Lot(s) 1 Block(s) _____ of
Addition Nelson's Subdivision in
the City of Windom, Cottonwood County, Minnesota, AND The North 25.00 Feet of the West
150.00 feet of the Rearrangement of Lakeview Memorial **Parcel No.** 25-551-0010 & 25-222-0020
(If metes and bounds, attach description.)
Addition to the Lakeview Cemetery in the City of Windom, Cottonwood County, Minnesota.

Existing Use of Property: Residential **Present Zoning:** R-2

Action Requested: Conditional Use Permit _____ Variance - Two Requests
Subdivision (Sketch Plat) _____ Preliminary Plat _____ Final Plat _____
Planned Unit Development (PUD) _____
Amendment (Text, Rezoning, Comprehensive Plan) – SPECIFY: _____
Other (Specify): _____

Description and Reason for Request (Attach Additional Information if necessary and/or required) The Applicants
own 2 adjoining lots. However, the lots are in different subdivisions. Variance requests
for (1) to allow construction of a garage addition on the adjoining lot which is in another
subdivision which does not allow the two lots to be combined under one Parcel No. and (2)
a variance to reduce the side yard setback from 8 feet to 5 feet.

In signing this Application, I/we hereby acknowledge that I/we have been advised concerning the applicable provisions of the Windom Zoning and Subdivision Ordinances, current administrative procedures, and the required filing fee. I/we hereby acknowledge that the information provided in this Application is true and correct to the best of my/our knowledge.

X Gary Bennett X Barbara Bennett
[SIGNATURES OF APPLICANT(S)]

Date: 03/06/2026

Fee: ~~\$150.00~~ \$250.00

Paid: Ck. 1627

Date: 3-6-2026

Upon receipt of the Application, all required supporting documents, and the filing fee, this APPLICATION IS ACCEPTED FOR FILING on this 9th day of March, 2026.

WINDOM BUILDING & ZONING OFFICIAL: Matt Larson

**Building & Zoning Office
City Hall, 444 9th Street, P.O. Box 38
Windom, MN 56101**

**CITY OF WINDOM PLANNING COMMISSION
PUBLIC HEARING NOTICE
VARIANCE APPLICATION – ADJOINING PROPERTY IN DIFFERENT
SUBDIVISIONS & SIDE YARD SETBACK**

Pursuant to City of Windom, City Code Sections 152.525-152.530 and 152.565-152.568, notice is hereby given that the Applicants and Owners, Gary Bennett and Barbara Bennett, husband and wife, of 901 Lakeview Avenue, Windom, Minnesota 56101, have submitted a zoning application for two variances for their property which is located in an R-2 Urban Residential District. The Applicants and Owners are planning to construct an addition to their existing garage on two adjoining lots—one where their home and garage are located and the other is an undeveloped lot. City Code Section 152.329 provides that adjoining lots are to be combined under one parcel number to allow construction on the undeveloped lot. However, the two adjoining lots they own are in different subdivisions and cannot be combined under one parcel number and this requires a variance. The Applicants/Owners also request a variance to reduce the side yard setback less than the minimum required by City Code Section 152.068.

A public hearing to consider this application will be held before the Planning Commission in **the City Hall Council Chamber, 444 Ninth Street, Windom, Minnesota, on Tuesday, April 14, 2026, at the meeting which begins at 7:00 p.m.**

The application and documents showing setbacks, floor plan, elevations, and proposed placement of the addition may be reviewed in the Building & Zoning Office in City Hall prior to the Public Hearing. Members of the public may also contact the Building & Zoning Office, prior to the public hearing, by phone at 507-832-8660 or 507-832-8659 or by e-mail at matthew.fast@windommn.com to obtain information concerning the application.

Those persons wishing to be heard on this application for consideration of two variances are requested to attend this public hearing.

Legally described as follows: Lot 1 of Nelson's Subdivision and the North 25 feet of the West 150 feet of the Rearrangement of Lakeview Memorial Addition to the Lakeview Cemetery, all in the City of Windom, Cottonwood County, Minnesota.

Parcel ID #s: 25-551-0010 & 25-222-0020

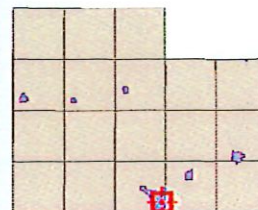
Address of the Property is: 901 Lakeview Avenue, Windom, MN 56101

By Order of the City of Windom, Minnesota
Matthew Fast, Zoning Administrator

Published: Cottonwood County Citizen (March 25, 2026)



Overview

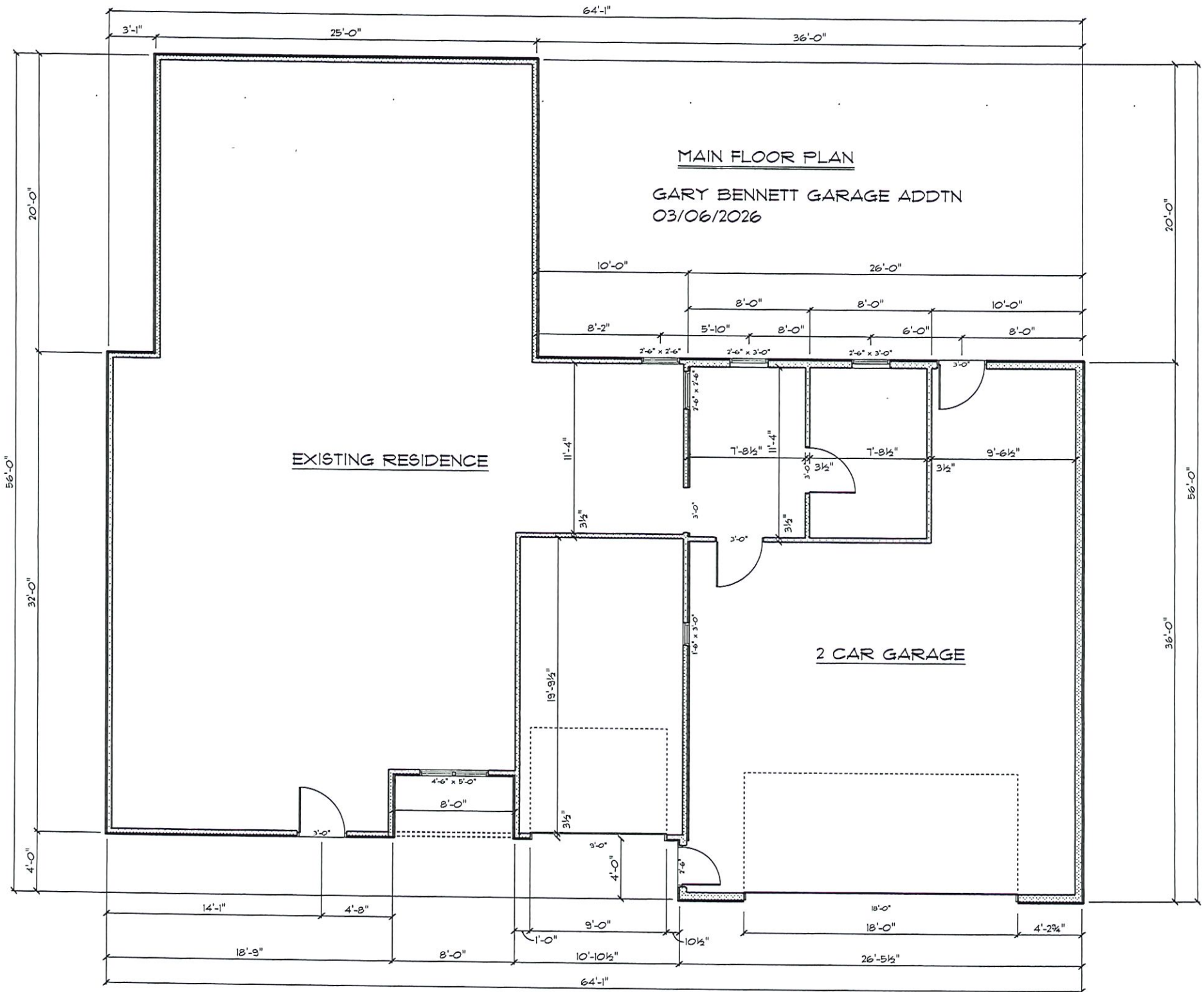


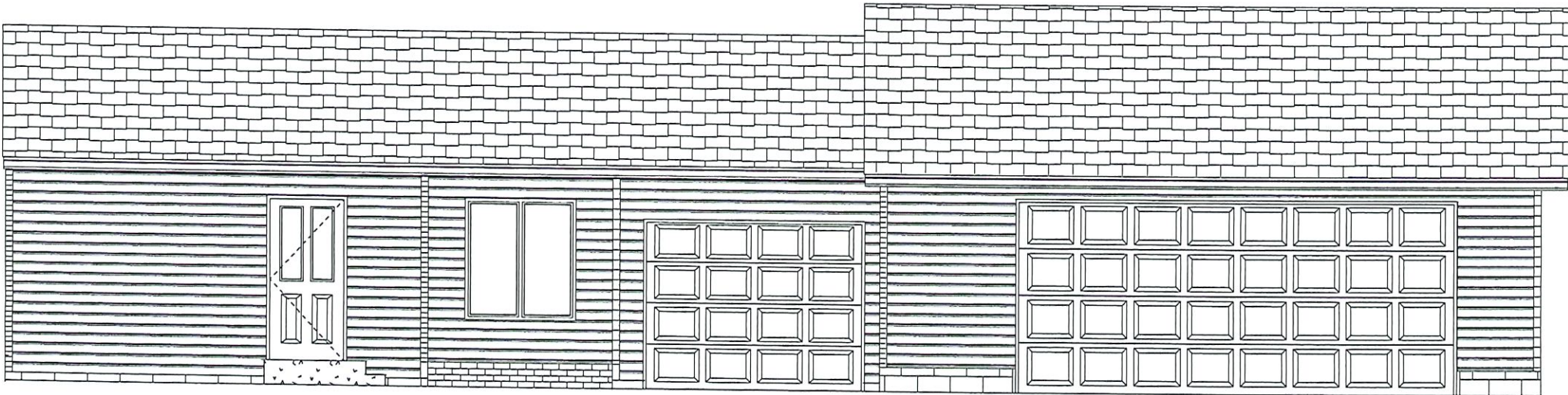
Legend

-  Corporate Limits
-  Political Townships
-  Parcels

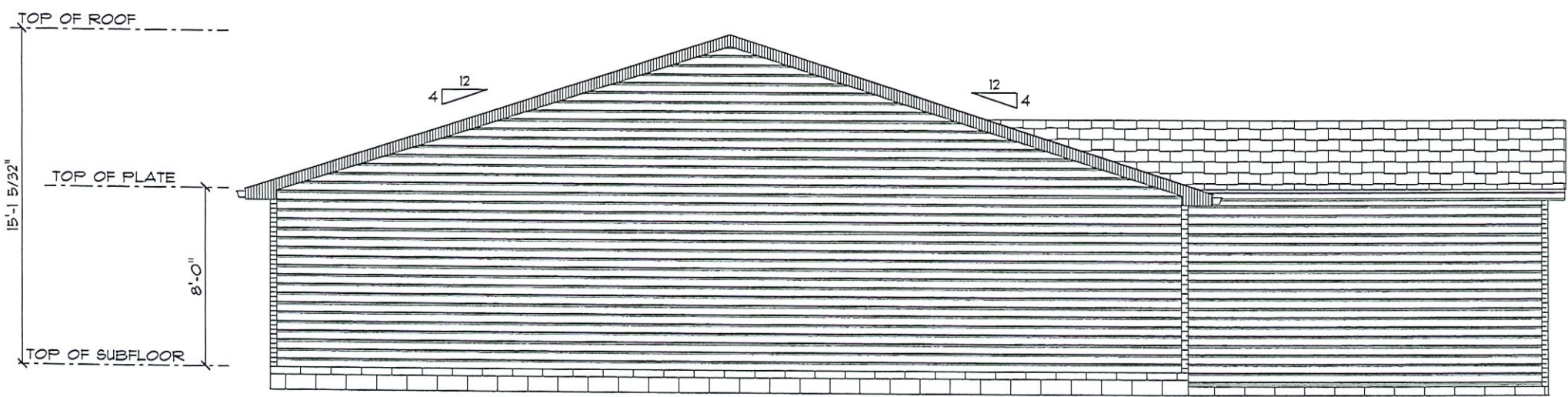
Date created: 3/23/2026
Last Data Uploaded: 3/21/2026 4:58:48 AM

Developed by  **SCHNEIDER**
GEOSPATIAL

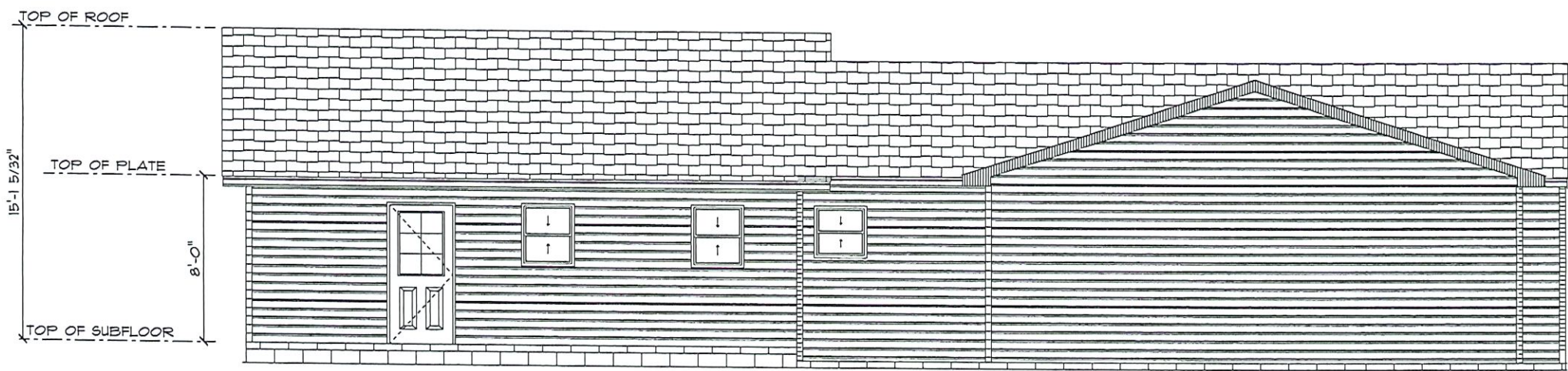




GARY BENNETT GARAGE ADDTN WEST ELEVATION
03/06/2026



SOUTH ELEVATION



EAST ELEVATION

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: CITY COUNCIL
FROM: SONYA WILT, EDA CONSULTANT
CC MEETING DATE: APRIL 21, 2026
RE: TIF DISTRICT 1-22 – AUTHORITY TO ASSIGN TIF NOTE, etc.
DEPT: ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
CONTACT: Sonya Wilt – 507-832-8661 or Sonya.Wilt@windommn.com

Recommendations/Options/Action Requested

The EDA recommends that the City Council take the following action regarding TIF District 1-22:

Approve a Motion authorizing assignment of the following to the proposed Buyer of the Lakeside Apartments of Windom upon the sale of Lakeside’s property to the proposed Buyer:

The Contract for Private Redevelopment between the City and Lakeside Apartments of Windom, LLC; the Tax Increment Financing Note; and the remaining tax increment payments due pursuant to the terms of the Contract for Private Redevelopment;

contingent on payment of the purchase price of \$75,000 to the City at the time of sale of the Lakeside Apartments; the proposed Buyer assuming the remaining obligations of the Contract for Private Redevelopment covering said property; and the proposed Buyer assuming the obligations stated in the Declaration of Restrictive Covenants on Real Estate.

Issue Summary/Background

TIF District 1-22 (“Cemstone District”) was established on June 18, 2019. On October 6, 2020, the City Council approved modification of TIF District 1-22 to include additional land.

On August 6, 2019, the City entered into a Contract for Private Redevelopment (the “Contract”) with Heritage Court LLC and McMeredithe Development, Inc. (the “Developers”) who purchased the lot south of the Community Center for the purpose of construction of an apartment building.

Construction was completed and, pursuant to the Contract, a Tax Increment Financing Note (“TIF Note”) was issued by the City to the Developers. The Developers subsequently deeded the real estate to Lakeside Apartments of Windom, LLC (“Lakeside”). In June 2022, the Developers assigned their interest in the TIF Note to Lakeside.

Pursuant to the Contract, the amount of the TIF Note was \$675,000 which accrues no interest. Payments began on this TIF Note in 2022. To date, the City’s records indicate that Lakeside has been paid \$204,214.06 in tax increment. This equals a remaining balance on the TIF Note of \$470,785.94. The tax increment payments are paid to the property owner in June and December of each year. The property owner pays the property taxes. Then the County Auditor forwards the applicable tax increment for that parcel to the City, and the City uses that tax increment to pay the Property Owner. Tax increment received from the County for this parcel is the only source of funds for the tax increment paid to the Property Owner. No other City funds are used to pay tax increment.

The Contract provides that the payment of tax increment on this real estate shall terminate the earlier of the payment of the \$675,000 or December 31, 2034. The amount of tax increment paid each year changes based on the amount of property taxes paid by the Property Owner which, of course, changes every year also. Even if the full amount of tax increment has not been paid to the Property Owner by December 31, 2034, the City will have no obligation to make any further payments to the Property Owner.

Attached is a copy of a letter from Mike Bobick, a realtor, who is working with the owners of Lakeside concerning the sale of the Lakeside Apartments to a proposed Buyer. Both parties have requested that the City Council consent to the assignment of the Contract for Private Redevelopment, the Declaration of Restrictive Covenants, the TIF Note, and the remaining tax increment payments due pursuant to said note.

The Declaration of Restrictive Covenants that Mr. Bobick refers to has been recorded with the County Recorder. This Declaration provides that all rental units located on the real estate shall be leased exclusively at market rate prices through December 31, 2044.

On April 13th, the EDA Board approved a motion recommending that the City Council assign the remaining tax increment payments, pursuant to the TIF Note, to the proposed Buyer of the property owned by Lakeside Apartments of Windom, LLC upon the conditions that (1) the purchase price of \$75,000 is paid to the City at the time of sale of the property to the proposed Buyer and (2) the proposed Buyer assumes the remaining obligations of the Contract for Private Redevelopment covering said property.

Fiscal Impact

The fiscal impact includes semi-annual payments of tax increment to the Property Owner. HOWEVER, as stated above, those payments are generated from the property taxes paid by the Property Owners. At such time as the payments of tax increment have been completed pursuant to the TIF Note, or that parcel is decertified from the TIF District, the payments will cease and property taxes that are collected will be divided among the taxing entities similar to other property taxes.

Attachments

1. Letter dated April 16, 2026, from Mike Bobick of SVN GC Real Estate on behalf of Lakeside Apartments of Windom, LLC.

SW:mh



April 16, 2026

Windom City Council
444 Ninth Street
PO Box 38
Windom, MN 56101

RE: Consent to assign the following items related to the development of Lakeside Apartments in Windom:

1. The Contract for Private Development between the City of Windom and Heritage Court, LLC/ McMeredit Development, Inc., which was subsequently assigned to Lakeside Apartments of Windom, LLC.
2. The Declaration of Restrictive Covenants on Real Estate.
3. The accompanying Tax Increment Finance Note.
4. The accompanying Tax Increment Finance payments.

Greetings City Council Members, etal.,

I am a commercial real estate broker representing Lakeside Apartments, LLC in their efforts to sell the Lakeside Apartments. Currently we have a Purchase Agreement with an entity by the name of Headwaters Development, LLC. This firm is led by Mike Hoagberg, a gentleman with whom you recently provided assistance in the development of the Windom Landing Apartments in Windom.

Headwaters plans to have both properties professionally managed by GC Real Estate Partners, which is a division of my firm. (We currently manage Lakeside.) This purchase will help Headwaters achieve better scale and provide efficiencies in the operation of the property, ultimately benefiting the residents.

I am hereby asking the Council for consent to the assignment of the aforementioned items related to the development of Lakeside Apartments. Buyer and seller agree that upon assignment the following conditions will be met:

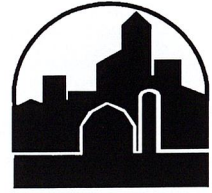
1. At the time of sale, the outstanding purchase price of \$75,000 for the land will be withheld from seller's proceeds and forwarded to the City of Windom.
2. The proposed buyer will assume the remaining obligations of the Contract for Private Redevelopment covering said property.

Sincerely yours,

DocuSigned by:
A stylized signature of Michael Bobick in black ink.
1BBAECDB7F464D8...

Mike Bobick, Broker, Principal, CCIM
Cell: 320-333-2692
Email: mike.bobick@svn.com

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: City Administrator *[Signature]*
DATE: April 15, 2026
RE: Apron Project and Entitlement Transfer
DEPT: Airport
CONTACT: Steve Nasby, City Administrator

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action:

1. The City Council approve the design amendment for work related to the apron project and direct access revision.
2. The City Council approve the Entitlement Transfer from Windom to Cambridge Airports.

Issue Summary/Background

Apron Design Amendment - This amendment includes the additional design effort needed to include removal of the direct access from the apron. The engineers will obtain more soil borings and survey along with adding the design and information to the plan set that has already been created for the apron. Once this has gone through Council, the engineers will prepare the grant application, with our initial contract and this amendment, for a FY2026 design only grant. Bidding and construction for the apron and direct access removal will be a separate grant in FY2027.

Entitlement Fund Transfer – Due to the construction of the apron pushing out one year, there are some Windom AIP funds that will expire if not used. The Cambridge Municipal Airport is looking for funds in FY2026 to construct their SRE building. They will pay Windom back within the next two years so the funds can be used on our Crosswind Runway project. Approval for the transfer is requested.

Fiscal Impact

Design cost will go up due to the change, but this is covered by 90% Federal and 5% State funds making the impact to Windom's local match is about \$1,500. Without the AIP Entitlement Fund transfer Windom will lose \$150,000 of Federal Funds.

Attachments

1. Contract Amendment for the Design Change.
2. AIP Entitlement Transfer Form.

**Contract
Amendment No. 1
Between**

**The City of Windom (Owner) and
Short Elliott Hendrickson Inc. (SEH) (Consultant)**

Dated: April 21, 2026

The Contract between the Owner and Consultant dated February 3, 2026 shall be amended to include additional final design to address the direct access from the apron to the runway at the Windom Municipal Airport (Windom, MN).

Unless specifically modified by this Amendment, the original contract provisions remain in effect. A description of the additional services is included in Attachment A.

Compensation by the Owner to the Consultant shall be a lump sum amount of \$29,800.

Detailed estimates of labor cost and expenses is enclosed (Attachment B).

APPROVED:

City of Windom

Short Elliott Hendrickson Inc.



Shawn McMahon, PE

Title: _____

Date

Date

Attest Title: _____

(Engineer's Design Report, Final Design, Plans and Specifications, and Bidding)

This project consists of reconstructing the general aviation apron (approx. 90,000 sq ft) and this amendment includes the additional design necessary to address and correct direct access from the apron to the runway. For this project, the entire apron is expected to be removed or reclaimed, graded, and paved. The amendment includes the addition of the design required to realign the connector taxiway, Taxiway C, as shown in the figure below. The new alignment will include shifting the connection of the taxiway and apron to the north, requiring turning movements from the apron prior to accessing the runway.



Services to be provided include project formulation, engineer's design report, final design, bidding services, subcontractor coordination, and project management. Deliverables will include final plans and specifications for a 2027 construction project. (Construction observation and administration services are NOT included in this scope.)

Specific tasks to be performed by the Consultant are as follows:

1. Project Formulation: Completion of the project and grant pre-application, cost breakdowns and eligibility determinations. The required categorical exclusion (CATEX) checklist and letter will also be submitted to the FAA for approval.
2. Engineer's Design Report (EDR): An engineer's design report will be completed per FAA requirements. An initial draft version of the EDR will be completed and sent to the FAA for review and comments. Comments provided by the FAA will be addressed and resubmitted as the final design report.
3. Topographical Survey: A comprehensive field survey will be completed to obtain topographical information including existing equipment and relevant ground elevations.
4. Construction Safety Plan/Airspace Analysis: A construction safety and phasing plan will be prepared for the Project and submitted to the FAA. A safety plan and compliance document form and an airspace analysis during construction will be submitted with the safety plan.
5. Detailed Design: Detailed design includes the apron design, drainage, pavement design, typical sections, and tie-down layout.
6. Construction Plans: Prepare construction drawings consisting of approximately the following plan sheets:
 - Construction Phasing Plan
 - Statement of Estimated Quantities
 - Details, Standard Plates, and Construction Notes
 - Demolition Plan
 - Erosion Control Plan and Details
 - Typical Section(s)
 - SWPPP
 - Site Plan Drawings
 - Plan and Profile Drawings
 - Pavement Marking Plan
7. Quantity Calculations and Cost Estimates: Quantities will be calculated for use on the bid form and for updating the construction cost estimates.
8. Construction Bidding Documents: Prepare a bid proposal project manual consisting of advertisement for bids, table of contents, MnDOT / FAA requirements, proposal documents, specifications, special provisions, wage rates and schedule of prices.
9. Quality Control Review: Provide quality control review and final review of the plans and specifications. QA/QC includes the time required by the Consultant for the overall administration of the project, including internal meetings; quality control and assurance; reviews; and coordination with the Owner, FAA, MnDOT, and other regulatory agencies and utilities.
10. Bidding and Award: Respond to questions from prospective bidders and issue addenda as needed. Assist the sponsor with obtaining construction bids for project, including arranging for bid advertisement, attending bid opening and tabulating bid results. Provide a recommendation of award of contractor to the Sponsor and assist with requesting an FAA and State grant for the project.
11. Subcontractor Coordination: Scheduling, coordination, project site escorting, and review of subcontractor deliverables, including subcontracts, reports and design data.
12. Project Management: Overall administration of the project, including internal and external meetings, coordination of plan and specification review with the Owner, MnDOT Office of Aeronautics, FAA, and other regulatory agencies as required.

13. FAA Closeout Report: The Consultant will prepare a "Project Closeout Report" as required by the FAA by using the "Sponsors Guide to Quality Project Closeout Report Requirements" (FAA Publication).

Sub-consultants performing work under this proposal include the following:

1. Braun Intertec. Standard penetration soil borings, and a geotechnical analysis will be performed by Braun Intertec, of St. Cloud, Minnesota.

PROJECTED SUBMITTAL DATES:

The anticipated submittal dates are:

April 2026	Consideration of Design Proposal Amendment
May 1, 2026	Final Grant Request Application Submittal to FAA – Design Only
March 2027	Complete Design and Bidding Documents
Spring 2027	Opens Bids
Summer/Fall 2027	Construction

**ESTIMATED FEES AND EXPENSES - FAA ELIGIBLE
ATTACHMENT B1
2026 APRON RECONSTRUCTION - Amendment
FINAL DESIGN, PLANS, SPECIFICATIONS, AND BIDDING
WINDOM MUNICIPAL AIRPORT**

Task No.	Task Description	Project Manager	Project Engineer	Airport Planner	Survey Crew Chief	Administrative Assistant
1.	Project Formulation	1		2		
2.	Engineer's Design Report (EDR)		4			
3.	Topographical Survey		2		12	
4.	Construction Safety Plan/Airspace Analysis		2	2		
5.	Detailed Design	1	20	4		
6.	Construction Plans	1	15			
7.	Quantity Calculations and Cost Estimates	1	4			
8.	Construction Bidding Documents		4	1		1
9.	Quality Control Review	2	4			1
10.	Bidding and Award		2			
11.	Subcontractor Coordination	1	2			
12.	Project Management	4	2			1
13.	Closeout	1	4	1		1
	Total Hours per Labor Category	12	65	10	12	4

ESTIMATE OF LABOR COSTS:

Labor Category	Hours	Rate	Extension
Principal Engineer	12	\$84.69	\$1,016.28
Project Engineer	65	\$48.64	\$3,161.60
Airport Planner	10	\$58.78	\$587.80
Survey Crew Chief	12	\$44.03	\$528.36
Administrative Assistant	4	\$36.62	\$146.48
Total Direct Labor Costs:	103		\$5,440.52
General, Salary, and Administrative Overhead			\$10,501.29
Total Labor Costs			\$15,941.81

Fixed Fee on Labor Costs (15%)

\$2,391.27

ESTIMATE OF EXPENSES:

Direct Expenses	Quantity	Rate	Extension
Survey Equipment (GPS)	12	\$45.00	\$540.00
Survey Van	12	\$7.50	\$90.00
Employee Mileage	500	\$0.725	\$362.50
Equipment Usage	103	\$6.50	\$669.50
Geotechnical Investigation (Braun Intertec)	1	\$9,740.00	\$9,740.00
Reproductions / Miscellaneous	1	\$100.00	\$100.00
Total Expenses			\$11,502.00

SUMMARY:

Total Labor Costs + Expenses + Fixed Fees

\$29,835.08

Estimated Total

\$29,800.00

April 9, 2026

Proposal10006596_002

Lindsay Reidt, PE
Short Elliott Hendrickson, Inc.
3535 Vadnais Center Drive
St. Paul, MN 55110

Re: Proposal for a Geotechnical Evaluation Addendum
Apron Reconstruction
Windom Municipal Airport
48572 County Road 28
Windom, Minnesota

Dear Ms. Reidt:

Braun Intertec Corporation (Braun Intertec) submits this proposal to complete a geotechnical evaluation addendum for Apron Reconstruction at the referenced site.

Project Information

We completed a Geotechnical Evaluation report, Project 10006596_001, dated April 6, 2026. You indicated that another section of the existing pavement will be added to the project and requested additional borings in that area.

Purpose

The purpose of our addendum will be to characterize subsurface geologic conditions at selected boring locations, evaluate their impact on the project, and provide an addendum to our geotechnical recommendations.

Scope of Services

We propose the following tasks to help achieve the stated purpose. If we encounter unfavorable or unforeseen conditions during the completion of our tasks that lead us to recommend an expanded scope of services, we will contact you to discuss the conditions before resuming our services.

Staking

We assume SEH will stake the boring locations.



Utility Clearance

Prior to drilling or excavating, we will contact Gopher State One Call and arrange for notification of the appropriate utility vendors to mark and clear the boring locations of public underground utilities. You, or your authorized representative, are responsible to notify us before we begin our work of the presence and location of any underground objects or private utilities that are not the responsibility of public agencies.

We will not be liable for any damages resulting from unidentified or misidentified underground objects or utilities. Further, we reserve the right to stop work if underground objects or utilities are suspected or known to exist, but locations cannot be accurately determined.

Pavement Coring

We will core the bituminous pavement at each soil boring location prior to completing the borings. The cores will be extracted and visually evaluated. Thicknesses and pavement condition of the cores will be reported.

Penetration Test Borings

As requested, we will drill two standard penetration test borings for the additional area, extending them to a depth of 10 feet each. We will perform standard penetration tests at 2 1/2-foot vertical intervals. We will collect bag samples from one of the borings from the auger cuttings for laboratory testing.

If the borings encounter groundwater during or immediately after drilling of each boring, we will record the observed depth on the boring logs.

Borehole Abandonment

We will backfill our boring locations immediately after completing the drilling at each location. Minnesota Statutes require sealing temporary borings that are 15 feet deep or deeper. Based on our proposed subsurface characterization depths, we currently do not anticipate having to seal any of the borings.

Over time, subsidence of borehole backfill may occur, requiring releveling of surface grades or replacing bituminous or concrete patches. We are not assuming responsibility for releveling or re-patching after we complete our fieldwork.

Sample Review and Laboratory Testing

We will return recovered samples to our laboratory, where a geotechnical engineer will visually classify and log them. To help classify the materials encountered and estimate the engineering properties necessary to our analyses, we anticipate performing 2 moisture content tests, one mechanical analyses (through a #200 sieve only), one sieve-hydrometer analysis, one Atterberg limits test, one standard Proctor, and one California Bearing Ratio test.



Addendum Report

We will prepare an addendum report including:

- A sketch showing the boring locations.
- Logs of the borings describing the materials encountered and presenting the results of our groundwater measurements and laboratory tests.
- A summary of the subsurface profile and groundwater conditions.
- Discussion of any changed conditions or recommendations as given in our Geotechnical Evaluation Report.

We will only submit an electronic copy of our report to you unless you request otherwise. At your request, we can also send the report to additional project team members.

Schedule

We anticipate performing our work according to the following schedule.

- Drill rig mobilization – within about 1 to 2 weeks following receipt of written authorization
- Field exploration – 1 day on site to complete the work
- Classification and laboratory testing – within about 2 weeks after completion of field exploration
- Addendum report submittal – within about 3 weeks after completion of the field exploration

If we cannot complete our proposed scope of services according to this schedule due to circumstances beyond our control, we may need to revise this proposal prior to completing the remaining tasks.

Fees

We will furnish the services described in this proposal for a lump sum fee of \$7,940. Please note that our drilling/field services were budgeted to occur within our normal work hours of 7:00 a.m. to 4:00 p.m., Monday through Friday. If conditions occur that require us to work outside of these hours, we will request additional fees to cover our additional overtime costs.

Our work may extend over several invoicing periods. As such, we will submit partial progress invoices for work we perform during each invoicing period.



General Remarks

We based the proposed fee on the scope of services described and the assumption that you will authorize our services within 30 days and that others will not delay us beyond our proposed schedule.

We will provide our services under the terms of our Master Subcontract Agreement with Short Elliott Hendrickson, Inc., dated March 19, 2024. To accept this proposal and authorize us to proceed, please sign and return it to us in its entirety.

We appreciate the opportunity to present this proposal to you. We will be happy to meet with you to discuss our proposed scope of services further and clarify the various scope components.

To have questions answered or schedule a time to meet and discuss our approach to this project further, please contact Steve Thayer at 320.980.3187 or sthayer@braunintertec.com.

Sincerely,

Braun Intertec Corporation

Steven A. Thayer, PE
Senior Manager, Senior Engineer

Joseph C. Butler, PE
Director, Senior Engineer

The proposal is accepted, and Braun Intertec is authorized to proceed.

Authorizer's Firm

Authorizer's Signature

Authorizer's Name (please print or type)

Authorizer's Title

Date



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-110, Request for FAA Approval of Agreement for Transfer of Entitlements

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.



Request for FAA Approval of Agreement for Transfer of Entitlements

In accordance with 49 USC § 47117(c)(2),

Name of Transferring Sponsor:

hereby waives receipt of the following amount of funds apportioned to it under 49 USC § 47114(c) for

the: Name of Transferring Airport (and LOCID): ()

for each fiscal year listed below:

Entitlement Type (Passenger, Cargo or Nonprimary)	Fiscal Year	Amount
Total		

The Federal Aviation Administration has determined that the waived amount will be made available to:

Name of Airport (and LOCID) Receiving Transferred Entitlements: ()

Name of Receiving Airport's Sponsor:

a public use airport in the same state or geographical areas as the transferring airport for eligible projects under 49 USC § 47104(a).

The waiver expires on the earlier of (date) or when the availability of apportioned funds lapses under 49 USC § 47117(b).

For the United States of America, Federal Aviation Administration:

Signature: _____

Name:

Title:

Date:

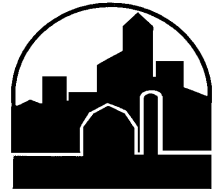
I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Signature of Sponsor's Authorized Official: _____

I, _____, acting as Attorney for the Sponsor do hereby certify that in my opinion the Sponsor is empowered to enter into the foregoing Agreement under the laws of the state of _____. Further, I have examined the foregoing Agreement and the actions taken by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said state and 49 USC § 47101, et seq.

Signature of Sponsor's Attorney: _____

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: Steve Nasby and the City Council
FROM: Jon Ketzenberg, Street and Parks Superintendent
DATE: April 8th, 2026
RE: 2026 Seasonal Hire
DEPT: Street & Parks Department
CONTACT: Jon.Ketzenberg@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the Council take the following actions:

Hire Joseph Raia and Ted Horkey as seasonal workers for this spring and summer. Ted and Josephs start date will be the beginning of May.

Part-time Seasonal Pay Rates

Joseph Raia- \$15.00

Ted Horkey- \$15.00

Issue Summary/Background

Job duties will be mowing, trimming and general maintenance in the parks.

Fiscal Impact

The Street and Parks Department has three seasonal workers budgeted for 2026.

Attachments

None

Windom Municipal Swimming Pool – Local Option Sales Tax Request

Background

The Windom City Pool was originally constructed in the late 1960's. It consists of an "L" shaped pool with overall dimensions of 165 feet by 80 feet, a small U-shaped wading pool and bathhouse (changing rooms, dressing rooms, equipment room, chemical storage, lifeguard areas and office) are part of the facility. The main pool has a diving board, slide and ADA access equipment. In the 1980's both pools and surrounding decks underwent extensive renovation. For the "L" shaped main pool a new perimeter gutter system was installed. Also, both sections of the main pool and wading pool received new 3.5" overlay concrete flood slabs. This pool has been upgraded (heaters, filter media, chemical equipment and other improvements) to keep the pool operating and within State licensing requirements.

Flooding Disasters

Several times over the pool's lifetime the park surrounding the pool has flooded but the pool was unaffected due to its elevation. Recent floods in 2018 and 2019 closed the pool for part of the season but the pool itself was not damaged. In 2024 the City of Windom sustained a record flood event and the pool itself was flooded and significant damage caused due to hydraulic pressures. The City is working with HSEM and FEMA regarding a damage claim, but FEMA has been reluctant to fund a significant share of the pool damage due to its age.

Structural Assessment

On January 6 and 7, 2025 a professional engineer with Albertson Engineering Inc. was on site to review the existing conditions and perform Ground Penetrating Radar (GPR) scanning. The primary focus of the investigation was to the main pool. Findings of the engineering analysis showed the following:

- Throughout the pool deck, there are areas of uneven walking surfaces and cracks.
- Around the pool perimeter, there were select locations where the edge gutter concrete is in poor condition.
- In the pool shell certain joints were loose or separated.
- Separated joints showed moisture leaking.
- Previous shell patches were thrust upward from hydrostatic pressure from the flood.
- GPR results showed large void areas under the pool shell. Voids likely caused by a combination of moisture leading through the pool shell and flood water pressure. The hydrostatic pressure from the June-July 2024 flood was strong enough to dislocate some concrete pieces and this pressure could have shifted and/or lifted sections of the pool shell, which would have resulted in the formation of some voids.

Repair or Replacement of Windom Pool

Due to the severity of the damage and significant expense to repair a 50+ year old pool the City of Windom is planning to build a new pool. The location is yet to be determined, but the consistent flooding of the current pool site makes this site undesirable. The City engaged Burbach Aquatics to do a feasibility study for the pool and come up with an estimation of costs to replace the pool. Those costs (2024) were estimated at \$7.5 million to replace the existing pool and facility.

Regional Significance

Windom is the County seat in Cottonwood County and provides recreation opportunities to our residents, surrounding communities and the rural area. The City of Jackson (Jackson Co) and City of Mountain Lake (Cottonwood County) do not have operating pools. As such the Windom Pool serves as a draw for those residents for both recreation and safety. Windom offers many sessions of swimming

lessons for youth which is critical to the health, welfare and safety to our regional residents. Windom's Ambulance serves approximately a 230 square mile area and the Fire Department serves about 190 square miles, it is fair to presume that our swimming pool also serves this geographic area in addition to the Jackson and Mountain Lake communities.

Local Option Sales Tax Request

The City is requesting that a local option sales tax at one-half of a percent (0.5%) be approved by the legislature for inclusion on the 2026 General Election ballot for our voters in the amount of \$8,000,000 to be collected up to 30-years.

AMENDMENT RESOLUTION #2026-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

CITY OF WINDOM

**AMENDED RESOLUTION SUPPORTING THE AUTHORITY TO IMPOSE A
LOCAL SALES TAX TO FUND SPECIFIC CAPITAL IMPROVEMENTS
PROVIDING REGIONAL BENEFIT, TO ESTABLISH THE DURATION OF
THE TAX AND THE REVENUE TO BE RAISED BY THE TAX, AND TO
AUTHORIZE THE CITY TO ISSUE BONDS SUPPORTED BY THE SALES TAX
REVENUE
(MAJORITY VOTE NEEDED FOR AMENDMENT)**

WHEREAS, the City Council approved Resolution 2026-04 “RESOLUTION SUPPORTING THE AUTHORITY TO IMPOSE A LOCAL SALES TAX TO FUND SPECIFIC CAPITAL IMPROVEMENTS PROVIDING REGIONAL BENEFIT, TO ESTABLISH THE DURATION OF THE TAX AND THE REVENUE TO BE RAISED BY THE TAX, AND TO AUTHORIZE THE CITY TO ISSUE BONDS SUPPORTED BY THE SALES TAX REVENUE” on January 20th, 2026 and;

WHEREAS, the City Council wishes to amend Resolution #2026-04 to the following;

WHEREAS, the City Council has engaged community residents and businesses and identified recreational facility to include a swimming pool;

WHEREAS, the project will result in benefits to both the residents and businesses of the City of Windom and to non-resident visitors and businesses; and

WHEREAS, funding the project with a local sales tax will more closely distribute the cost of the project to the users of the facilities; and

WHEREAS, the project is estimated to cost approximately \$7,500,000 plus interest; and

WHEREAS, the city estimates that a local sales tax of ½ percent would generate \$8,000,000 over 30 years; and

WHEREAS, the city has provided documentation of the regional significance of the project, including the share of the economic benefit to or use of the project by persons residing, or businesses located, outside of the jurisdiction; and

WHEREAS, the regional significance for the swimming pool project is that Windom serves not only as a county seat, but is a community that provides employment and services for many persons (and families) residing outside of City limits. Additionally, Windom’s pool serves to provide swimming instruction to it residents, residents of Mountain Lake (pool closed) and surrounding communities and rural households. Benefits include health, wellbeing, safety, sports benefits, and economic benefits.

WHEREAS, Minn. Stat. § 297A.99 authorizes the imposition of a general sales tax if permitted by special law of the Minnesota Legislature; and,

WHEREAS, Minn. Stat. § 297A.99 requires the City to pass a resolution authorizing such a local tax and to obtain Legislative approval prior to approval by the local voters to enact the local tax;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Windom, Minnesota, as follows:

1. The City Council hereby supports the authority to impose a general option local sales tax of $\frac{1}{2}$ percent for a period of 30 years to fund the aforementioned project;
2. The City submitted the original resolution on January 26, 2026 to the chairs and ranking minority members of the House and Senate Taxes Committees for approval and passage of a special law authorizing the tax which was required by January 31 of the year that it is seeking the special law.
3. The City was asked by the Senate Tax Committee Chair to amend the local option sales tax request and upon Legislative approval and passage of the special law authorizing the tax, the city will adopt a resolution accepting the new law, which will be filed with a local approval certificate to the Office of the Secretary of State before the following Legislative session.
4. The city will put a detailed ballot question on a general election ballot for local voter approval. This will be done within two years of receiving legislative authority.
5. If the ballot question passes, the city will also pass an ordinance imposing the tax and notify the commissioner of Revenue at least 90 days before the first day of the calendar quarter that the tax will be imposed.
6. Upon completion of the aforementioned requirements, the local sales tax will commence and run until December 31, 2056 or until a sum sufficient to fund the voter approved project, including the related debt costs, is raised, whichever comes first.

Adopted this 21th day of April, 2026.

Hilary Mathis, Mayor

ATTEST:

Steven Nasby, City Administrator